

OPERATIONAL GUIDELINES

2020-21

FAMILY PLANNING



NATIONAL HEALTH MISSION, ASSAM
Saikia Commercial Complex, Srinagar Path, Christianbasti,
Guwahati-05



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**OFFICE OF THE MISSION DIRECTOR
NATIONAL HEALTH MISSION, ASSAM**

Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S. Road, Guwahati-05

Website: www.nhmassam.gov.in, E-mail: fpdivision.nhmassam@gmail.com

Preface

Access to high-quality, affordable sexual and reproductive health services and information, including a full range of contraceptive methods, is fundamental to realizing the rights and well-being of women and girls, men and boys. Men and women who know about all available contraceptive methods and their side effects can make better choices about what method to use. An Expert Committee (1971) of WHO defined Family Planning as “a way of thinking and living that is adopted voluntarily, upon the basis of knowledge, attitudes and responsible decisions by individuals and couples, in order to promote the health and welfare of family group and thus contribute effectively to the social development of a country”

Universal access to effective contraception ensures that all adults and adolescents can avoid the adverse health and socioeconomic consequences of unintended pregnancy. However, reducing the vast unmet need for family planning remains a massive challenge.

India’s FP2020 goals aim to drive access, choice, and quality of family planning services. Since first making an FP2020 commitment in 2012, India has continued its efforts to expand the range and reach of contraceptive options through rolling out new contraceptives and delivering a full range of family planning services at all levels. The Government of India has enhanced its supply chain system through rolling out Family Planning Logistics Management Information System (FP-LMIS). Increasing awareness and generating demand for family planning services through comprehensive media campaigns have been priorities.

India is the second most populous country of the world. It harbors 17.5% of the world’s population in only 2.4% of the global land mass. India became the first country in the world to initiate the family planning program in 1952 with the goal of lowering fertility and slowing the population growth rate. Subsequent to the “London Summit on Family Planning” the Government of India adopted a new approach, which places a well-defined focus to the family planning efforts under a larger and more comprehensive umbrella of RMNCH+A.

India’s Strategy

- Increased focus on spacing services.
- Voluntary adoption of family planning based on felt need of the community.
- Focus on male participation.
- Rights’ based approach to family planning.

Assam Context

Assam is a state in the north-eastern region of India, bordering two countries – Bhutan and Bangladesh. Assam has 27 districts and a geographical area of 0.78 lakh sq. km. As per Census 2011, the population of Assam is 3.12 crore. The population density per square kilometer is 398. Between 2001 and 2011, the population of Assam has increased from 2.66 to 3.12 crore, an increase of 0.46 crore or a decadal growth rate of 16.93. The total fertility rate in the state is 2.3 (2.4- Rural, 1.6- Urban)

Assam has recorded a significant decline in total fertility rate (TFR) from 2.9 to 2.3 between 2006 and 2016 (SRS). Two of the districts having high TFR (>3) are Hailakandi and Karimganj which are also the MPV districts.



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Percent change in average TFR

2004- 06	2014- 16	% Change
2.9	2.3	- 20.7

Source-SRS Statistical Report 2016

It has been seen that in the sterilization part, more focus is on the female sterilization (PPS) and the performance of Male sterilization (NSV) has taken a downshift. Moreover it was also evident that the newly introduced ANTARA program (injectable contraceptive) needs proper follow up and counseling of the clients for sustainable use as this is being implemented all over the state.

For the upcoming year 2020-21, the major thrust of the program will be to empower people with the knowledge and the available basket of choice so that they can opt for family planning method best suited for them. Another high focus will be on the effective planning and the implementation of the FDS and the FDSS with prior documented micro plan preparation at district level so that the camps are held in time with proper selection and mobilization of clients and quality service is provided. The training calendar prepared at the very beginning of the year needs to be rolled out so that there is no dearth of service providers. District level supportive supervision along with quality monitoring will go a long way in providing quality service delivery, documentation and follow up.

Family planning is key to reach and maintain the Total Fertility Rate (TFR) of 2.1 i.e. replacement level. This will reduce teenage pregnancy; reduce Infant Mortality Rate (IMR) and Maternal Mortality Ratio (MMR) by ensuring spacing at birth.

This year certain new activities will be initiated in the state like Introduction of **Antara tracking Bags** in the MPV districts (Hailakandi and Karimganj). This initiative will contribute immensely in reducing the loss to follow up and attrition in case of Antara beneficiaries. **Training of the Multipurpose worker** male has been approved this year. They will be able to motivate the male client more effectively in adopting the family planning methods. Moreover it will also enhance their knowledge regarding proper spacing and limiting and the benefits that result subsequently. **A model training centre** will be developed for the state of Assam to deliver trainings on Laparoscopic sterilization and Minilap sterilization in Mahendra Mohan Choudhury Hospital. To decentralize the training capacities, the state will develop new training centers (or the **decentralized training centers**) at a sub-district/Block level at Kharupetia CHC, Chapar CHC, Rangjuli BPHC, Dhing FRU, Lumding FRU and Nokhola Model Hospital

GoI's Basket of Family Planning Choices for Birth Control:

Spacing:

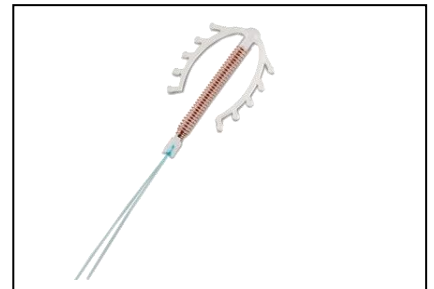
- Condom
- Oral Contraceptive Pills- COC, E-Pill, Centchroman, POP
- Injectable DMPA (Antara)
- IUCD- IUCD 380A, IUCD 375

Limiting:

- Male Sterilization - NSV , Conventional Vasectomy
- Female Sterilization- Tubectomy Laparoscopic, Post Partum and Post Abortion Family Planning Services:
- PPIUCD and PAIUCD
- PPS and PAS



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Summary of Approvals

FMR		Budget Head	Total amount Approved for FY 2020-2021	State HQ Allocation for FY 2020-21 (Rs. in lakhs)	District allocation for for FY 20.-21 (Rs.in lakhs)
1	U1	Service Delivery: Facility Based	1926.01	29.34	1896.67
2	U2	Service Delivery: Community Based	29.30	2.7	26.60
3	U3	Community Intervention	1409.71	2.7	1407.01
4	U4	Untied grants	0.00	0.00	0.00
5	U5	Infrastructure	0.00	0.00	0.00
6	U6	Procurement	70.21	41.66	28.55
7	U7	Referral Transport	92.80	46.40	46.40
8	U8	Human Resource (Service Delivery)	171.05	0.68	170.37
9	U9	Training	84.67	12.45	72.22
10	U10	Review, Research and Surveillance	0.00	0.00	0.00
11	U11	IEC-BCC	0.00	0.00	0.00
12	U12	Printing	43.30	43.30	0.00
13	U13	Quality	0.00	0.00	0.00
14	U14	Drug Warehouse & Logistic	0.00	0.00	0.00
15	U15	PPP	0.00	0.00	0.00
16	U16	Programme Management	26.77	3.00	23.77
17	U17	PM Activities Sub Annexure	0.00	0.00	0.00
18	U18	IT Initiatives for Service Delivery	1.18	0.00	1.18
19	U19	Innovations	0.00	0.00	0.00
Grand Total			3855.00	182.23	3672.77



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Summary of Budget Approvals, ROP-2020-21								
FMR Code	Particulars	Owner of the Activities- State HQ	Owner of the Activities- District Level	Owner of the Activities- Block Level	Approved budget	Budget allocation for Districts (in lakhs)	Budget Allocation for State HQ (in lakhs)	Page No
1.1.3.1.1	Female sterilization fixed day services	SPO(FP),	DPM, DCM DFPC,	BPM, BCM,BDM	150	150	0.00	11
1.1.3.1.2	Male Sterilization fixed day services	SPO(FP)	DPM, DFPC, DCM	BPM, BCM,BDM	33.28	33.28	0.00	18
1.1.3.2.1	IUCD fixed day services	SPO(FP)	DPM, DFPC, DCM	BPM, BCM,BDM	24.45	24.45	0.00	23
1.2.2.1.1	Compensation for female sterilization	SPO(FP)	DPM, DFPC, DCM	BPM, BCM,BAM	1017.86	1017.86	0.00	15
1.2.2.1.2	Compensation for Male sterilization	SPO(FP),	DPM, DFPC, DCM	BPM, BCM,BAM	160.42	160.42	0.00	20
1.2.2.2.1	Compensation for IUCD insertion at health facilities (including fixed day services at SHC and PHC)	SPO(FP)	DPM, DFPC, DCM	BPM, BCM,BAM	18.16	18.16	0.00	25
1.2.2.2.2	PPIUCD services: Compensation to beneficiary@Rs 300/PPIUCD insertion	SPO(FP)	DPM, DFPC, DCM	BPM, BCM,BAM	309.55	309.55	0.00	26
1.2.2.2.3	PAIUCD Services: Compensation to beneficiary@Rs 300 per PAIUCD insertion)	SPO(FP)	DPM, DFPC, DCM	BPM, BCM,BAM	31.21	31.21	0.00	30
1.2.2.2.4	Injectable contraceptive incentive for beneficiaries	SPO(FP),	DPM, DFPC, DCM	BPM, BCM,BAM	151.74	151.74	0.00	35
1.2.2.3	Family Planning Indemnity Scheme	SPO(FP)	DPM, DFPC, DCM	BPM, BCM,BAM	29.34	0.00	29.34	NA
2.2.1	POL for Family Planning/ Others (including additional mobility support to surgeon's team if req)	SPO(FP)	DAM,DFPC		29.30	26.60	2.70	44
3.1.1.2.1	ASHA Incentives under Saas Bahu Sammellan	SPO(FP) ,SCM	DCM,DAM, DFPC	BPM,BCM, BAM	4.04	4.04	0.00	38



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3.1.1.2.2	ASHA Incentives under Nayi Pehl Kit	SPO(FP) SME,	DAM,DFPC	BCM,BAM	9.75	9.75	0.00	39
3.1.1.2.3	ASHA incentive for updation of EC survey before each MPV campaign	SCM,SPO(FP)	DCM,DAM,DFPC	BPM,BCM,BAM	11.71	11.71	0.00	41
3.1.1.2.4	ASHA PPIUCD incentive for accompanying the client for PPIUCD insertion (@ Rs. 150/ASHA/insertion)	SCM, SPO(FP)	DCM,DAM,DFPC	BPM,BCM,BAM	154.77	154.77	0.00	29
3.1.1.2.5	ASHA PAIUCD incentive for accompanying the client for PAIUCD insertion (@ Rs. 150/ASHA/insertion)	SCM, SPO(FP)	DCM,DAM,DFPC	BPM,BCM,BAM	15.60	15.60	0.00	32
3.1.1.2.6	ASHA incentive under ESB scheme for promoting spacing of births	SCM, SPO(FP)	DCM,DAM,DFPC	BPM,BCM,BAM	658.28	658.28	0.00	48
3.1.1.2.7	ASHA Incentive under ESB scheme for promoting adoption of limiting method upto two children	SCM, SPO(FP)	DCM,DAM,DFPC	BPM,BCM,BAM	328.58	328.58	0.00	49
3.1.1.2.8	Any other ASHA incentives (please specify) Award for ASHA & Injectable Incentives	SCM, SPO(FP)	DCM,DAM,DFPC	BPM,BCM,BAM	154.44	151.74	2.70	37
3.2.1	Other activities under Mission Parivar Vikas : Demand Generation (Saarhi, Saas Bahu Sammellan, Creating enabling environment)	SPO(FP) SME	DPM,DFPC, DME, DCM	BPM,BCM,BAM	72.54	72.54	0.00	42
6.1.1.3.1	NSV Kit	SPO(FP),BME	JE-Instrumentation,DDSM,DFPC	BPM	2.22	0.00	2.22	NA
6.1.1.3.2	IUCD Kit	SPO(FP)	DFPC, DME	BPM,BCM	27.42	0.00	27.42	NA



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6.1.1.3.3	Minilap Kit	SPO(FP),B ME	DFPC, DME	BPM,BCM	2.00	0.00	2.00	NA
6.1.1.3.6	Any other equipment (Please specify)	SPO(FP),B ME	DPM, DAM DFPC	BPM, BCM	10.02	0.00	10.02	NA
6.2.3.1	Nayi Pehl Kit	SPO(FP)	DFPC, DME		21.45	21.45	0.00	53
6.2.3.2	Any other Drugs & Supplies (Please specify)- CONDOM BOXES	SPO(FP)	DPM, DAM DFPC	BPM, BCM	7.10	7.10	0.00	55
7.3	Drop back scheme for sterilization clients	SPO(FP) PE	DPM, DAM DFPC	BPM, BCM	92.80	46.40	46.40	22
8.4.5	Performance reward if any	SPO(FP)	NA	NA	0.68	0.00	0.68	NA
8.4.7	Incentive to provider for PPIUCD services @Rs 150 per PPIUCD insertion	SPO(FP)	DFPC, DCM,DAM	BPM, BCM,BAM	154.77	154.77	0.00	27
8.4.8	Incentive to provider for PAIUCD Services @Rs 150 per PAIUCD insertion	SPO(FP)	DFPC, DCM,DAM	BPM, BCM,BAM	15.60	15.60	0.00	33
9.1.6.2	Training / Orientation technical manuals	SPO(FP)	DFPC, DCM	NA	1.44	0.00	1.44	61
9.5.3.1	Orientation/revision of ANM/AWW (as applicable) for New schemes, FP-LMIS, new contraceptives, Post partum and post abortion Family Planning, Scheme for home delivery of contraceptives (HDC), Ensuring spacing at birth (ESB {wherever applicable}), Pregnancy Testing Kits (PTK)	SPO(FP)	DFPC, DCM	NA	5.33	4.74	0.59	62 & 78
9.5.3.2	Dissemination of FP manuals and guidelines (workshops only)	SPO(FP)	DFPC, DCM	NA	3.45	0.00	3.45	64



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9.5.3.4	Laparoscopic sterilization training for doctors (teams of doctor, SN and OT assistant)	SPO(FP)	DPM,DFPC, DCM,	NA	3.13	0.00	3.13	65
9.5.3.7	Minilap training for medical officers	SPO(FP)	DPM,DFPC, DCM,	NA	1.30	0.00	1.30	68
9.5.3.12	Training of Medical officers (IUCD insertion training)	SPO(FP)	DPM,DFPC, DCM,	BPM , BCM	16.20	16.20	0.00	69
9.5.3.14	Training of Nurses (Staff Nurse/LHV/ANM) (IUCD insertion training)	SPO(FP)	DPM,DFPC, DCM,	BPM , BCM	14.72	14.72	0.00	70
9.5.3.18	Training of Nurses (Staff Nurse/LHV/ANM) (PPIUCD insertion training)	SPO(FP)	DPM,DFPC, DCM,	BPM , BCM	7.10	7.10	0.00	71
9.5.3.19	Training for Post abortion Family Planning	SPO(FP)	DPMDFPC, DCM	BPM, BCM	5.36	5.36	0.00	72
9.5.3.22	Training of Medical officers (Injectible Contraceptive Trainings)	SPO(FP), SME,	DPM,DFPC, DCM,	BPM, BCM	1.07	0.00	1.07	NA
9.5.3.24	Training of Nurses (Staff Nurse/LHV/ANM)(Injectible Contraceptive Trainings)	SPO(FP)	DPM,DFPC, DCM,	BPM, BCM	1.47	0.00	1.47	NA
9.5.3.26	FP-LMIS training	SPO(FP)	DPM,DFPC, DCM,	BPM, BCM	6.82	6.82	0.00	73
9.5.3.27	Other Family Planning Trainings(Please Specify)	SPO(FP), SME	DPM,DFPC, DCM,	BPM, BCM	17.28	17.28	0.00	75
12.3.3	Printing of FP Manuals, Guidelines, etc.	SPO(FP)			43.30	0.00	43.30	NA



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16.1.2.1.4	Orientation workshop, QAC meetings (Minimum frequency for QAC meetings as per Supreme Court mandate: State level- Biannual meeting; District Level- Quarterly meeting)	SPO(FP)	DPM,DFP C, DCM,		6.40	5.40	1.00	79
16.1.2.1.5	FP review meetings(as per Hon'ble SC judgment)	SPO(FP)	DPM,DFP C, DCM,		2.00	0.00	2.00	NA
16.1.3.3.1	World Population Day' celebration (such as mobility): funds earmarked for district	SPO(FP)	DPM, DAM DFPC	BPM, BCM	11.48	11.48	0.00	82
16.1.3.3.2	Vasectomy Fortnight celebration (such as mobility): funds earmarked for district level activities	SPO(FP)	DPM, DAM DFPC	BPM, BCM	6.89	6.89	0.00	83
18.6	Tracking bag for Antara clients	SPO(FP)	DFPC,DP M	BPM, BCM	1.18	1.18	0.00	55
	Total				3855.00	3672.77	182.23	



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Activity: 1. Female Sterilization

FMR Code : 1.1.3.1.1 .

Amount Approved: Rs. 150 lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP),**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

Fixed day service (FDS) for female sterilization

FDS for female sterilization should be planned once in every fortnight in FRUs/CHCs and BPHCs etc. where functional OT is available. Model Hospitals under the BPHC may be used for Fixed Day camps as the model hospitals have better infrastructure . The quarterly FDS calendar has to be prepared in advance and to be submitted to the undersigned and copies of the same must be available in O/O Addl. CM&HO (FW) indicating the month/date/ institute/ empanelled surgeon's name. DFPC / DCM has to prepare this plan with consultation with Addl. CMOH (FW), DPM, facility in charge and surgeons. In absence of Addl. CM&HO (FW), Joint Director of Health services will be responsible for planning and organizing FDS sites. Line listing of Eligible Couples is to be submitted by the DFPC. On the basis of these every month need assessment of family planning methods of the beneficiaries are to be done by the DFPCs and accordingly action plan for 2020-21 has to be prepared All the FDS sites will engage ASHA/ANM/BCM to enlist sterilization beneficiaries and communicate the same to the DFPC for holding FDS as and when required. All cases are to be counseled on the family planning methods and particularly on sterilization once client has accepted to undergo the permanent method of sterilization. All necessary procedures, tests, physical examination, consent form, Medical record are to done as per protocol and same should be available in the facility for verification by DQAC. To avail the benefit of FDS mode, maximum 30 sterilization will have to be performed by one surgeon. In case of less number of cases this FDS money may be utilized @Rs. 500.00/ case for mobility of surgeon and meeting other organizational expenses under the same FMR code. It is recommended that whole team moves together from the district HQ using the same mode of conveyance. For transportation of clients Rs. 250/per case is allowed including drop back to the home after sterilization. The discharged certificate for LS/ vasectomy is to be given to all acceptors after counseling. The Clients should be advised to collect sterilization certificate from the respective institution I/C, at one month after excluding pregnancy or after the 1st menstrual cycle whichever is earlier in case of Female Sterilization and after 3 months with negative semen test in case of Vasectomy..

Break up of FDS organizational money: Female sterilization:-

Sl. No.	Heads	Camp Management for Female Sterilization Camps (in Rs.)
1	Transportation for service provider team	3,000.00
2	DA of service provider as per State Govt. norms	1,000.00
3	Transportation / POL for acceptors	4,500.00
4	Lunch / Snacks for the team of Health care	3,000.00
5	Sterilized dressing, Gloves, medicine, oxygen Cylinder	1,800.00
6	Camp arrangement, IEC and contingency	1,700.00
Total for One Camp		15,000.00



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Budget Break-up (FMR Code: 1.1.3.1.1)

SL No.	District	No. of fix day Services planned (30 cases per FD)	Budget @ 15000/- per Fixed Day Service.	Amount Allocated (In lakhs)
1	Baksa	21	315000	3.15
2	Barpeta	36	540000	5.40
3	Bongaigaon	14	210000	2.10
4	Cachar	57	855000	8.55
5	Chirang	7	105000	1.05
6	Darrang	36	540000	5.40
7	Dhemaji	36	540000	5.40
8	Dhubri	30	450000	4.50
9	Dibrugarh	105	1575000	15.75
10	Dima Hasao	3	45000	0.45
11	Goalpara	35	525000	5.25
12	Golaghat	44	660000	6.60
13	Hailakandi	24	360000	3.60
14	Jorhat	45	675000	6.75
15	Kamrup M	30	450000	4.50
16	Kamrup R	53	795000	7.95
17	Karbi Anglong	3	45000	0.45
18	Karimganj	36	540000	5.40
19	Kokrajhar	17	255000	2.55
20	Lakhimpur	39	585000	5.85
21	Morigaon	25	375000	3.75
22	Nagaon	54	810000	8.10
23	Nalbari	30	450000	4.50
24	Sibsagar	38	570000	5.70
25	Sonitpur	75	1125000	11.25
26	Tinsukia	104	1560000	15.60
27	Udalguri	3	45000	0.45
District Allocation		1000	15000000	150.00
State HQ				0
Total:		1000	15000000	150.00



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NATIONAL HEALTH MISSION, ASSAM**

Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S. Road, Guwahati-05

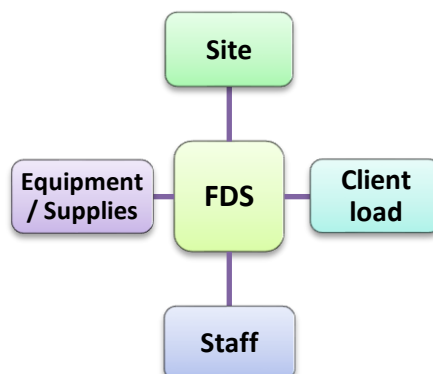
Website: www.nhmassam.gov.in, E-mail: fpdivision.nhmassam@gmail.com

Fixed Day Static Sterilization (FDSS): for male and female sterilization

All types of Female and male sterilization (LS, PPS, Minilap, NSV) are to be done regularly and routinely on Fixed Day Static services mode in the facilities where OT and trained and empanelled surgeons are available. “Fixed Day Static” approach in Sterilization Services is defined as “**providing sterilization services in a health facility by trained providers posted in the same facility, on fixed days, throughout the year on a regular and routine manner**” so that the demand for sterilization can be met in the district and state. Medical college, DH, FRU, SDCH, CHC, Models with functional OT and empanelled provider will function as static sterilization sites throughout the year. No charge should be claimed for different investigations / tests to be done by the acceptors of male and female sterilization and charges can be reimbursed under JSSK as per norms. No organizational money for sterilization will be provided in Fixed Day Static services in all Medical College/District Hospital/SDCH/CHC/FRU/BPHCs etc. If medicine or surgical materials required (if not available in the institution), the same may be purchased from RKS/HMC fund and can be reimbursed under JSSK as per norms. Free referral and mobilization services are to be provided to the beneficiary from home to sites and after sterilization to home through ambulance of the institution and 102 Ambulance or Aadaroni services and Rs. 250/ case as drop back money is allocated . There should be two Fixed day in static mode in district hospital per week. For SDCH and CHC/FRU frequency of FDS should be one per week. For fixed day static, there is no lower limit but should not exceed 30 cases/ surgeon in a day. For all types of female sterilization (LS/PPS/Minilap/ Tubectomy under CS) and male sterilization, there is provision of compensation under Family Planning component in RoP/DPIP. The day and time of fixed day static services has to be notified and circulated in all Block PHC so that client can be mobilized for utilizing the services. All the blocks will continue to update the list of sterilization clients and take prior appointment from the static facilities for sterilization operations. This should happen throughout the year. The DFPC and counselor of the static sites have to coordinate this activity with the static facility in charge for regular service provision.

The accounts officials of the concerned health facility is responsible for payment of compensation money for fixed day static and camps after keeping all records of the acceptors. The district health society will release fund to the FDS and FDS static sites directly upon getting the request from the Addl. CM&HO (FW). The compensation money will be disbursed by the corresponding health institutions after keeping the required records. All payments should be made through electronic transfer.

Quality Parameters : Fixed Day Sterilization Services





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Ensuring quality of care in family planning is one of the core agenda of Government of India. List of empanelled surgeon for LS and Minilap/PPS/CS -Tubectomy and NSV has to be prepared separately and submit the same to the under signed using prescribed format quarterly. DQAC has to ensure that only empanelled surgeon provides the sterilization services as per specification of providers by GoI and Supreme Court. All the O&G specialists (PG and PG diploma) are by default Minilap/PPS provider/CS-tubectomy provider. No separate training is required for them for performing Minilap/PPS / Tubectomy. DQAC should take steps for empanelling such providers posted in their respected district and engage them for Minilap /PPS in the fixed day static sites.

Empanelment of provider is also critical to avoid legal issues and get indemnity coverage in case of litigation and covering the clients in FP indemnity scheme in case of death, failure and complications. **All PPIUCD providers also needs to empanelled by DQAC/DISC.**DQAC meeting has to held quarterly and minutes of the meeting has to be shared with the under signed without delay. DQAC to ensure that sterilization deaths, failure and complications are reported to DISC and measure taken for verification and escalation to SISC for compensation. All the high delivery sites must have quality circle for ensuring quality maternal, child and FP service delivery. A report in this regards has to be submitted to the undersigned. DQAC/DISC meeting has to hold quarterly and minutes have to share with the undersigned within 5days of the meeting.

Sterilization providers at private sectors also to be empanelled if they are doing sterilization services. DQAC should take steps to empanelled Pvt. Sterilization providers and accreditation of Pvt. Facilities for sterilization in their respective district. Refer facility assessment annexure in the **Standard and Quality Assurance in Sterilization Services** manual of GoI.

The Joint Director on receiving request letter from Addl. CM&HO (FW) regarding organizing the FDS, fund will be released (only for camps) to the Addl. CM&HO (FW) as per norms in advance to organize the camps. After completion of the camps, Additional CM&HO (FW) will submit the camp details to Joint Director of the district along with the detail expenditure (SOE & UC within 10 days or else the money will be shown as advance against his / her name. The record of beneficiaries must be available in the Institution where the camp is organized. The Addl. CM&HO (FW) will have to release 50% of camp money to the In-charge of the concerned health institutions through electronic transfer in advance to arrange the camp for mobilization of team from the District Head Quarter along with transportation for service providers team and DA as per entitlement of State Govt. norms, instruments, Oxygen cylinder with Flow meter, sterilized dressing materials, gowns and linens, consumables like sutures, gloves and portable Generator etc. This will be the responsibility of Addl. CM&HO (FW). All institutions should form quality circle for family planning and should undertake quality improvement measures after analyzing the gaps. The FP providers need to be oriented in quality assurance in family planning at district as a part of quality assurance programme.

Capacity building of all counselors (RMNCH, Nutrition, and ARSH) has been done in a state level workshop for multi skilling counseling. All counselors are trained in family planning counseling also. Their services must be used in family planning to increase service uptake and increasing awareness among public about family planning. Please ensure the proper distribution of MEC wheel and other contraceptive modules (OCP, MPA Injectable, PA IUCD, PPIUCD), IUCD card so that those can be utilized by counselors and providers. Capacity building of selected SN/ANM/LHV has to be done in FP counseling where counselor is not posted. Necessary arrangement for privacy in counseling to be made by the facility in charge with the available resources.



The following Documentations are a must to be maintained in proper form for all the sterilization cases

Consent Form-
Annexure 1

Medical Record
Checklist-
Annexure 2

Sterilization
Certificate-
Annexure 3

Post operative
discharge Card-
Annexure 4

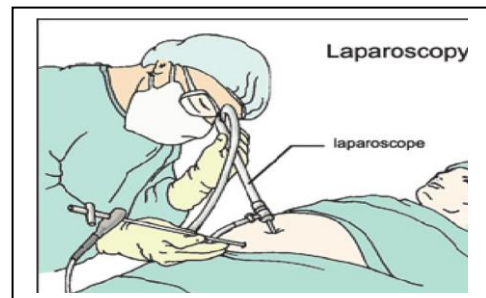
Activity 2: Compensation for female sterilization

New FMR Code: 1.2.2.1.1

Amount Approved : Rs. 1017.86 lakhs.[Rs. 737.27 lakhs. (Non MPV) & Rs.280.59 lakhs (MPV)]

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**



Compensation per Female sterilization		
(Laparoscopic Sterilization/Minilap) follows		
Head	MPV and 8 aspirational district (Rs)	Other districts Amount (Rs.)
Acceptor	2000.00	1400.00
Motivator/ASHA	300.00	200.00
Drugs and dressings	100.00	100.00
Surgeon's Compensation	200.00	150.00
Anesthetist/Assisting MO(If	50.00	50.00
Staff Nurse/ANM	40.00	30.00
OT Technician/helper	40.00	30.00
Clerks/documentation	30.00	20.00
Refreshment	20.00	10.00
Miscellaneous	20.00	10.00
Total	2800.00	2000.00



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Compensation per Post -Partum Sterilization (PPS)		
Head	For MPV and 8 Aspirational districts	For other districts (Rs.)
Acceptor	3000.00	2200.00
Motivator/ASHA	400.00	300.00
Drugs and dressings	100.00	100.00
Surgeon's Compensation	325.00	250.00
Anesthetist/Assisting MO(If any)	75.00	50.00
Staff Nurse/ANM	50.00	50.00
OT Technician/helper	50.00	50.00
Clerks/documentation	0	0
Refreshment	0	0
Miscellaneous/Cleaner	0	0
Total	4000.00	3000.00

****District wise ELA for Female Sterilization Compensation and budget details for MPV & Aspirational district**

Budget details of Female Sterilization Compensation for MPV & Aspirational district										
SL No	District	ELA & Budget break-up for Female Sterilization 2020-21						Total ELA for Female Sterilization	Total Budget for Female Sterilization (in Lakhs)	75% of the total budget to be released
		Minilap		PPS		LS				
		ELA 2020-21	Budget in Lakhs {@2800/Cases}	ELA 2020-21	Budget in lakhs {@4000/cases}	ELA 2020-21	Budget in Lakhs {@2800/cases}			
1	Baksa	50	1.40	50	2.00	700	19.60	800	23.00	17.25
2	Barpeta	160	4.48	1,200	48.00	1200	33.60	2,560	86.08	64.56
3	Darrang	53	1.48	300	12.00	1200	33.60	1,553	47.08	35.31
4	Dhubri	50	1.40	500	20.00	1000	28.00	1,550	49.40	37.05
5	Goalpara	100	2.80	900	36.00	1150	32.20	2,150	71.00	53.25
6	Hailakandi	100	2.80	150	6.00	800	22.40	1,050	31.20	23.40
7	Karimganj	60	1.68	572	22.88	1200	33.60	1,832	58.16	43.62
8	Udalguri	50	1.40	100	4.00	100	2.80	250	8.20	6.15
Total:		623	17.44	3,772	150.88	7350	205.80	11,745	374.12	280.59



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***District wise ELA for Female Sterilization Compensation and budget details for Districts other than MPV.**

Budget details of Female Sterilization Compensation for others district										
SL No.	District	Female sterilization						New ELA	Total Budget for Female Sterilization (in Lakhs)	75% of the total budget to be released
		Minilap		PPS		LS				
		ELA	Budget in Lakhs @2000/cases	ELA	Budget in Lakhs @3000/cases	ELA	Budget in Lakhs @2000/cases			
1	Bongaigaon	69	1.38	520	15.60	450	9.00	1039	25.98	19.50
2	Cachar	100	2.00	1500	45.00	1900	38.00	3500	85.00	63.75
3	Chirang	50	1.00	50	1.50	220	4.40	320	6.90	5.18
4	Dhemaji	100	2.00	500	15.00	1200	24.00	1800	41.00	30.75
5	Dibrugarh	152	3.04	560	16.80	3500	70.00	4212	89.84	67.38
6	Dima Hasao	44	0.88	150	4.50	100	2.00	294	7.38	5.54
7	Golaghat	70	1.40	450	13.50	1450	29.00	1970	43.90	32.93
8	Jorhat	60	1.20	500	15.00	1500	30.00	2060	46.20	34.65
9	Kamrup M	230	4.60	3,000	90.00	1000	20.00	4230	114.60	85.95
10	Kamrup R	150	3.00	700	21.00	1777	35.54	2627	59.54	44.63
11	Karbi Anglong	200	4.00	250	7.50	100	2.00	550	13.50	10.13
12	Kokrajhar	50	1.00	312	9.36	569	11.38	931	21.74	16.31
13	Lakhimpur	50	1.00	780	23.40	1300	26.00	2130	50.40	37.80
14	Morigaon	50	1.00	320	9.60	846	16.92	1216	27.52	20.64
15	Nagaon	481	9.62	1500	45.00	1800	36.00	3781	90.62	67.94
16	Nalbari	64	1.28	550	16.50	1000	20.00	1614	37.78	28.34
17	Sibsagar	60	1.20	450	13.50	1260	25.20	1770	39.90	29.93
18	Sonitpur	60	1.20	900	27.00	2500	50.00	3460	78.20	58.65
19	Tinsukia	151	3.02	1000	30.00	3500	70.00	4651	103.02	77.27
District Allocation		2191	43.82	13992	419.76	25972	519.44	42155	983.02	737.27
District Allocation(MPV)										280.59
State HQ										0
Total:		2814	61.26	17764	571	33322	725	53900	1357	1017.86



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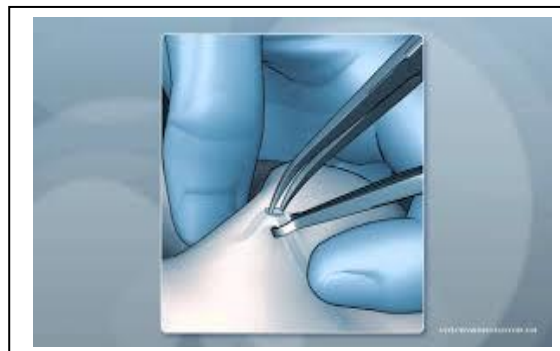
Activity 3: Male Sterilization Fixed Day Services

FMR Code: 1.1.3.1.2

Amount Approved: 33.28 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**



The Male Sterilization FDS will be organized by Addl. CM&HO (FW) in all FDS sites. NSV trained empanelled surgeon of the district will only conduct the surgeries. The camp will be organized in health institutions like FRU, SDCH, CHC BPHC etc.. Model Hospitals under the BPHC to be used for Fixed Day camps as the model hospitals have better infrastructure . In the Health Institution where NSV camps will be held, they have to register cases along with pre-operative preparation vice checking pulse, BP, Hemoglobin, Blood sugar (random) and Urine for sugar and protein and also systemic examination. To get the camp benefit minimum 20 NSV are to be performed. The discharge slip for NSV is to be given to all acceptors after counseling. In cases of less number of cases Rs. 500.00/ case may be used to meet the cost of surgeon's mobility etc. Rs. 250/ case will be transportation of clients to facilities and dropping back to the home. The certificate of vasectomy will be provided after 3 months after the operation after negative semen test.

Break up of FDS organizational money: male sterilization:

Sl. No.	Heads	Camp Management for NSV Camps (in Rs.)
1	Transportation for service provider team	3,000.00
2	DA of service provider as per State Govt. norms	1,000.00
3	Transportation / POL for acceptors	4,500.00
4	Lunch / Snacks for the team of Health care	3,000.00
5	Sterilized dressing, Gloves, medicine, oxygen Cylinder	2,000.00
6	Camp arrangement, IEC and contingency	2,500.00
Total for One Camp		16,000.00



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SL No.	District	Expected nos of cases planed at Fixed Day Services (Camps)(70% of total ELA/20 nos)	Fund for camps @ 16000/- (in Rs)	Total Fund for camps @ (in Lakhs)
1	Baksa	4	64000	0.64
2	Barpeta	20	320000	3.20
3	Bongaigaon	3	48000	0.48
4	Cachar	14	224000	2.24
5	Chirang	1	16000	0.16
6	Darrang	4	64000	0.64
7	Dhemaji	5	80000	0.80
8	Dhubri	16	256000	2.56
9	Dibrugarh	10	160000	1.60
23	Dima Hasao	1	16000	0.16
10	Goalpara	7	112000	1.12
11	Golaghat	6	96000	0.96
12	Hailakandi	4	64000	0.64
13	Jorhat	6	96000	0.96
14	Kamrup M	6	96000	0.96
15	Kamrup R	11	176000	1.76
16	Karbi Anglong	5	80000	0.80
17	Karimganj	7	112000	1.12
18	Kokrajhar	4	64000	0.64
19	Lakhimpur	8	128000	1.28
20	Morigaon	5	80000	0.80
21	Nagaon	17	272000	2.72
22	Nalbari	5	80000	0.80
24	Sibsagar	7	112000	1.12
25	Sonitpur	9	144000	1.44
26	Tinsukia	20	320000	3.20
27	Udalguri	3	48000	0.48
District Allocation		208	3328000	33.28
State HQ				0.00
Total		208	3328000	33.28



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Activity 4: Compensation for Male sterilization

New FMR Code: 1.2.2.1.2

Amount Approved : Rs 160.42 Lakhs. [Rs. 95.90 lakhs. (Non MPV) & Rs. 64.52 lakhs (MPV)]

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

Compensation per Male sterilization		
Head	For MPV and aspirational districts Amount (Rs)	For other districts Amount (in Rs.)
Acceptor	3000	2000.00
Motivator/ASHA	400	300.00
Drugs and dressings	50	50.00
Surgeon's Compensation	400	250.00
Anesthetist/Assisting MO(If any)	0	0
Staff Nurse/ANM	40	30.00
OT Technician/helper	40	30.00
Clerks/documentation	30	20.00
Refreshment	20	10.00
Miscellaneous/Cleaner	20	10.00
Total	4000	2700.00

District wise ELA for Male Sterilization Compensation for MPV & Aspirational Districts				
Sl No.	Name of the District	ELA 2020-21	Compensation for MPV MPV & Aspirational Dist @ 4000/-	Total Compensation (in Lakhs)
1	Baksa	105	420000	4.20
2	Barpeta	500	2000000	20.00
3	Darrang	105	420000	4.20
4	Dhubri	403	1612000	16.12
5	Goalpara	167	668000	6.68
6	Hailakandi	102	408000	4.08
7	Karimganj	168	672000	6.72
8	Udalguri	63	252000	2.52
Total :		1613	6452000	64.52



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District wise ELA for Male Sterilization Compensation for Other districts				
Sl No.	Name of the District	ELA 2020-21	Compensation @ 2700/- for Other Districts (in Rs)	Total Compensation(in Lakhs)
1	Bongaigaon	68	183600	1.84
2	Cachar	350	945000	9.45
3	Chirang	34	91800	0.92
4	Dhemaji	114	307800	3.08
5	Dibrugarh	260	702000	7.02
6	Dima Hasao	36	97200	0.97
7	Golaghat	157	423900	4.24
8	Jorhat	140	378000	3.78
9	Kamrup M	152	410400	4.10
10	Kamrup R	273	737100	7.37
11	Karbi Anglong	120	324000	3.24
12	Kokrajhar	90	243000	2.43
13	Lakhimpur	192	518400	5.18
14	Morigaon	127	342900	3.43
15	Nagaon	423	1142100	11.42
16	Nalbari	122	329400	3.29
17	Sibsagar	163	440100	4.40
18	Sonitpur	231	623700	6.24
19	Tinsukia	500	1350000	13.50
District Allocation		3552	9590400	95.90
District Allocation (MPV)		1613	6452000	64.52
State HQ				0
Total :		5165	16042400	160.42

Certificate of Sterilization:

- **Female Sterilization**
Issued one month after the surgery or after the first menstrual period, whichever is earlier
- **Male Sterilization**
Issued only after three months once the semen examination shows no sperm
- Certificate **can be delayed till 6 months** if the semen shows sperm after 3 months of semen examination but even if after 6 months semen shows sperms then the certificate should not be issued.
- **Client should acknowledge 'received' on the duplicate copy before receiving the original copy. The duplicate to be maintained as a record in the facility as per state norms.**



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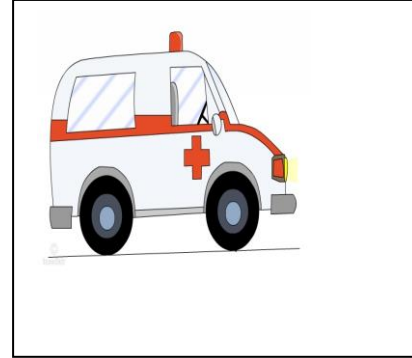
Activity: 5 Drop back scheme for sterilization clients

FMR Code: 7.3

Amount Approved : 92.80 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP) / PE(Referral. Service)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**



Traditionally 108 and Adaroni ambulance is being used for transportation of sterilization client from home to hospital and to home after sterilization. To boost the mobilization, Rs 250.00/ case can be utilized for transportation of cases to FDS sites and to home. This is applicable in case of static FDS sites and FDS sites. District should circulate this information amongst blocks for better utilization of the services and fund. **The cost has to be remitted under DBT to the beneficiary account. 50% of the fund is released to district and rest 50 % will be released to 102/108 services to provide free referral services to the beneficiaries.** The 102/108 service provider will have to submit the copy of the list of beneficiaries transported signed by the I/C of FDS .

Sl. No.	Name of the District	Target 2020-21	Total amount	Allocation for District (50% of the total)	Amount in Lakhs
1	Baksa	617	154250	77125	0.77
2	Barpeta	1805	451250	225625	2.26
3	Bongaigaon	775	193750	96875	0.97
4	Cachar	2600	650000	325000	3.25
5	Chirang	248	62000	31000	0.31
6	Darrang	575	143750	71875	0.72
7	Dhemaji	1213	303250	151625	1.52
8	Dhubri	1367	341750	170875	1.71
9	Dibrugarh	2913	728250	364125	3.64
23	Dima Hasao	231	57750	28875	0.28
10	Goalpara	1595	398750	199375	1.99
11	Golaghat	1183	295750	147875	1.48
12	Hailakandi	767	191750	95875	0.96
13	Jorhat	1198	299500	149750	1.50



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Sl. No.	Name of the District	Target 2020-21	Total amount	Allocation for District (50% of the total)	Amount in Lakhs
14	Kamrup M	2873	718250	359125	3.59
15	Kamrup R	2030	507500	253750	2.54
16	Karbi Anglong	470	117500	58750	0.58
17	Karimganj	1339	334750	167375	1.67
18	Kokrajhar	715	178750	89375	0.89
19	Lakhimpur	1596	399000	199500	2.00
20	Morigaon	940	235000	117500	1.18
21	Nagaon	2440	610000	305000	3.05
22	Nalbari	1133	283250	141625	1.42
24	Sibsagar	1205	301250	150625	1.51
25	Sonitpur	2258	564500	282250	2.82
26	Tinsukia	2813	703250	351625	3.52
27	Udalguri	219	54750	27375	0.27
District Allocation		37118	9279500	4639750	46.40
State HQ				4639750	46.40
Total:		37118	9279500	9279500	92.80

Activity 6: IUCD Fixed Day Services

FMR Code: 1.1.3.2.1

Amount Approved : 24.45 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP),**
- **At District : DPM, DFPC, DCM**
- **At Block : BPM, BCM**

All institutions where trained providers are available, IUCD services must be offered regularly and routinely throughout the year, on the basis of eligibility of providers and clients. Proper counseling of all cases of IUCD acceptor are very essential for ensuring long term usage of the method. All FDS sites and static sites must provide regular IUCD services throughout the year. In case of 30 IUCD cases in a day in FDS sites the organizational cost Rs.5000.00 will be utilized as follows for mobilization, IEC, snacks etc. All acceptor are to be registered in the IUCD register and their follow up has to be done as per standard and protocol. Follow up register has to be maintained in the facility. Cases of IUCD removal has to registered in follow up register and same has to report in HMIS. All cases of IUCD removal, the clients has to be counseled for other suitable method. **IUCD card has to be provided to all cases.** All cases of institutional delivery are to be counseled for post -partum family Planning methods and newer method of contraceptive like Chaya and Inj. MPA to space pregnancies adequately.



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The IUCD fixed day services have been allotted to those 13 districts having more underprivileged sections. The FDS sites may be chosen to cater to the needs of the clients belonging to those areas. In the other areas and districts IUCD services must be provided in static manner.

Budget for IUCD FDS:-

Sl No.	Name of the District	ELA 20-21	30% of ELA	No. of fix day Services (30 cases per IUCD FDS)	Budget @ 5000 /-per Fixed Day Service.	Total amount In lakhs
1	Cachar	3358	1007.4	34	170000	1.70
2	Darrang	4656	1396.8	47	235000	2.35
3	Dhemaji	3973	1191.9	40	200000	2.00
4	Dhubri	8258	2477.4	83	415000	4.15
5	Dibrugarh	2709	812.7	27	135000	1.35
6	Goalpara	4069	1220.7	41	205000	2.05
7	Golaghat	1601	480.3	16	80000	0.80
8	Hailakandi	5760	1728	58	290000	2.90
9	Jorhat	3111	933.3	31	155000	1.55
10	Karimganj	3250	975	33	165000	1.65
11	Sibsagar	2676	802.8	27	135000	1.35
12	Sonitpur	2668	800.4	27	135000	1.35
13	Tinsukia	2487	746.1	25	125000	1.25
Total:		48576	14572.8	489	2445000	24.45



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Activity 7 Compensation to beneficiary for IUCD Insertion at Health facilities including fixed day services at SHC & PHC & SC@ 20/-

FMR Code : 1.2.2.2.1,

Amount Approved : 18.16 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM**
- **At Block : BPM, BCM,**

SL No.	District	Expected no. of IUCD cases (in no's)	Budget @ 20/- for per Beneficiary	Total budget in lakhs
1	Baksa	2082	41640	0.42
2	Barpeta	4927	98540	0.99
3	Bongaigaon	4103	82060	0.82
4	Cachar	3358	67160	0.67
5	Chirang	1961	39220	0.39
6	Darrang	4656	93120	0.93
7	Dhemaji	3973	79460	0.79
8	Dhubri	8258	165160	1.65
9	Dibrugarh	2709	54180	0.54
10	Dima Hasao	579	11580	0.12
11	Goalpara	4069	81380	0.81
12	Golaghat	1601	32020	0.32
13	Hailakandi	5760	115200	1.15
14	Jorhat	3111	62220	0.62
15	Kamrup M	1147	22940	0.23
16	Kamrup R	4683	93660	0.94
17	Karbi Anglong	4243	84860	0.85
18	Karimganj	3250	65000	0.65
19	Kokrajhar	1800	36000	0.36
20	Lakhimpur	1847	36940	0.37
21	Morigaon	3478	69560	0.70
22	Nagaon	6826	136520	1.37
23	Nalbari	2556	51120	0.51
24	Sibsagar	2676	53520	0.54
25	Sonitpur	2668	53360	0.53
26	Tinsukia	2487	49740	0.50
27	Udalguri	1978	39560	0.39
District Allocation		90786	1815720	18.16
State HQ				0
Total:		90786	1815720	18.16



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Activity 8: PPIUCD Services: Compensation to beneficiary

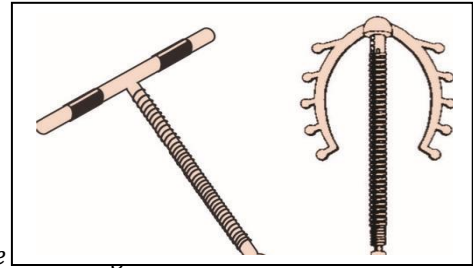
FMR Code: 1.2.2.2.2 ,

Amount Approved : 309.55 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM**
- **At Block : BPM, BCM,**

80% of the total budget for the year 2020-21 is released to the districts. The



District wise ELA & Compensation to Beneficiary for PPIUCD insertion					
Sl No.	Name of the District	ELA for PPIUCD	80% of total ELA	Budget @ 300/- for acceptor per District	Total Amount (in Lakhs)
1	Baksa	1,844	1,475	4,42,560	4.43
2	Barpeta	7,530	6,026	18,07,200	18.07
3	Bongaigaon	3,245	2,596	7,78,800	7.79
4	Cachar	9,979	7,983	23,94,960	23.95
5	Chirang	1439	1,151	3,45,360	3.45
6	Darrang	4,388	3,510	10,53,120	10.53
7	Dhemaji	3,444	2,755	8,26,560	8.27
8	Dhubri	6,831	5,465	16,39,440	16.40
9	Dibrugarh	5,986	4,789	14,36,640	14.37
10	Dima Hasao	627	502	1,50,480	1.50
11	Goalpara	5,858	4,686	14,05,920	14.06
12	Golaghat	2,680	2,144	6,43,200	6.43
13	Hailakandi	2,858	2,286	6,85,920	6.86
14	Jorhat	4,189	3,351	10,05,360	10.05
15	Kamrup M	9,278	7,422	22,26,720	22.27
16	Kamrup R	4,806	3,845	11,53,440	11.54
17	Karbi Anglong	3,018	2,414	7,24,320	7.24
18	Karimganj	5,135	4,108	12,32,400	12.32
19	Kokrajhar	3,448	2,758	8,27,520	8.27
20	Lakhimpur	4,137	3,310	9,92,880	9.93
21	Morigaon	3,446	2,757	8,27,040	8.27
22	Nagaon	13,551	10,841	32,52,240	32.52
23	Nalbari	2,828	2,262	6,78,720	6.79
24	Sibsagar	3,198	2,558	7,67,520	7.67
25	Sonitpur	7,813	6,250	18,75,120	18.75
26	Tinsukia	5,616	4,493	13,47,840	13.48
27	Udalguri	1,806	1,445	4,33,440	4.34
District Allocation		1,28,978	1,03,182	3,09,54,720	309.55
State HQ					0
Total:		1,28,978	1,03,182	3,09,54,720	309.55



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PPIUCD must be inserted to all motivated and well counseled women within 48hours of normal delivery. In case of caesarian delivery it can be inserted before closer of the uterine wall. PPIUCD must be inserted by **trained and empanelled** providers in PPIUCD using PPIUCD insertion forceps. Quality assurance in PPIUCD/IUCD services must be strictly made through strengthening institutional quality improvement circles. Strict infection prevention precaution and clinical criteria must be followed and proper counseling must be done during ANC and before insertion. IUCD card must be provided to all acceptors. Rs. 300.00/ Insertion to be provided to each PPIUCD acceptors for incidental cost and travel cost upto two follow up visits. This amount may be transferred to the beneficiary account through PFMS along with the JSY payment. It must be ensure that a beneficiary of PPIUCD gets the incentive for PPIUCD along with the JSY payment. Proper recording and reporting must be done. 1st and 2nd follow up of cases to be done at 45 days and 90 days respectively and data must be recorded. No cash payment to be done. Confirmation of insertion to be done by labour room in charge/ MO of the facility for availing the compensation. **It must be ensured that there is no discrepancy in the Physical and financial performance.**

Activity : 9 Incentive to Providers for PP IUCD services @ 150/- per insertion

FMR Code: 8.4.7,

Amount Approved : 154.77 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP),**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

All providers of PPIUCD are eligible for claim of Rs. 150.00/ PPIUCD insertion. The PPIUCD register and IUCD counter folder has to be checked for confirming the same. Proper cash book has to be maintained. The claimed amount for the provider beneficiary must be cleared by the institution on monthly basis or soon after service delivery. *80% of the total budget for the year 2020-21 is released to the districts. The remaining will be released in due time.*



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SL No.	District	ELA for PPIUCD	80% of total ELA	Budget 150/- for Service Provider	Total Amount (in Lakhs)
1	Baksa	1,844	1,475	221280	2.21
2	Barpeta	7,530	6,024	903600	9.04
3	Bongaigaon	3,245	2,596	389400	3.89
4	Cachar	9,979	7,983	1197480	11.97
5	Chirang	1439	1,151	172680	1.73
6	Darrang	4,388	3,510	526560	5.27
7	Dhemaji	3,444	2,755	413280	4.13
8	Dhubri	6,831	5,465	819720	8.2
9	Dibrugarh	5,986	4,789	718320	7.18
10	Dima Hasao	627	502	75240	0.75
11	Goalpara	5,858	4,686	702960	7.03
12	Golaghat	2,680	2,144	321600	3.22
13	Hailakandi	2,858	2,286	342960	3.43
14	Jorhat	4,189	3,351	502680	5.03
15	Kamrup M	9,278	7,422	1113360	11.13
16	Kamrup R	4,806	3,845	576720	5.77
17	Karbi Anglong	3,018	2,414	362160	3.62
18	Karimganj	5,135	4,108	616200	6.16
19	Kokrajhar	3,448	2,758	413760	4.14
20	Lakhimpur	4,137	3,310	496440	4.96
21	Morigaon	3,446	2,757	413520	4.14
22	Nagaon	13,551	10,841	1626120	16.26
23	Nalbari	2,828	2,262	339360	3.39
24	Sibsagar	3,198	2,558	383760	3.84
25	Sonitpur	7,813	6,250	937560	9.38
26	Tinsukia	5,616	4,493	673920	6.74
27	Udalguri	1,806	1,445	216720	2.17
District Allocation		1,28,978	1,03,182	15477360	154.77
State HQ					0
Total:		1,28,978	1,03,182	15477360	154.77



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Activity 10: ASHA incentives for accompanying clients for PPIUCD insertion to the health Facility

FMR Code: 3.1.1.2.4,

Amount Approved : 154.77 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP), SCM**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

ASHA should identify and enlist clients for PPIUCD services regularly throughout the year. All cases of pregnancy should be counseled regularly for accepting PPIUCD and ASHA should accompany them to the facility during delivery and also facilitate the process of PPIUCD through MO/SN/ANM. She will continue to follow up the acceptors for continuation of the services and report any side effect and referral of such cases to the facility. ASHA compensation should be done at BPHC level. Physical and financial performance should match. Confirmation of PPIUCD insertion has to be done from L/R or MO I/C.

80% of the total budget for the year 2020-21 is released to the districts. The remaining will be released in due time.

Fund for ASHA incentives for ASHA incentives for accompanying PPIUCD clients for PPIUCD insertion to the health Facility					
Sl No.	Name of the District	ELA for PPIUCD	80% of total ELA	Budget 150/- for Service Provider	Total Amount (in Lakhs)
1	Baksa	1,844	1,475	221280	2.21
2	Barpeta	7,530	6,026	903600	9.04
3	Bongaigaon	3,245	2,596	389400	3.89
4	Cachar	9,979	7,983	1197480	11.97
5	Chirang	1439	1,151	172680	1.72
6	Darrang	4,388	3,510	526560	5.27
7	Dhemaji	3,444	2,755	413280	4.13
8	Dhubri	6,831	5,465	819720	8.20
9	Dibrugarh	5,986	4,789	718320	7.18
10	Dima Hasao	627	502	75240	0.75
11	Goalpara	5,858	4,686	702960	7.03
12	Golaghat	2,680	2,144	321600	3.22
13	Hailakandi	2,858	2,286	342960	3.43
14	Jorhat	4,189	3,351	502680	5.03
15	Kamrup M	9,278	7,422	1113360	11.13
16	Kamrup R	4,806	3,845	576720	5.77
17	Karbi Anglong	3,018	2,414	362160	3.62
18	Karimganj	5,135	4,108	616200	6.16
19	Kokrajhar	3,448	2,758	413760	4.14
20	Lakhimpur	4,137	3,310	496440	4.96
21	Morigaon	3,446	2,757	413520	4.14
22	Nagaon	13,551	10,841	1626120	16.26
23	Nalbari	2,828	2,262	339360	3.39



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Sl No.	Name of the District	ELA for PPIUCD	80% of total ELA	Budget 150/- for Service Provider	Total Amount (in Lakhs)
24	Sibsagar	3,198	2,558	383760	3.84
25	Sonitpur	7,813	6,250	937560	9.38
26	Tinsukia	5,616	4,493	673920	6.74
27	Udalguri	1,806	1,445	216720	2.17
District Allocation		1,28,978	1,03,182	1,54,77,360	154.77
State HQ					
Total:		128978	1,03,182	15477360	154.77

Activity 11: PAIUCD Services: Compensation to beneficiary

FMR Code: 1.2.2.2.3,

Amount Approved : Rs 31.21 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

IUCD can be inserted after abortion and MTP as per clinical protocol up to 12 days in case of surgical MTP. Medical eligibility criteria must be followed and all MTP clients must be counseled before IUCD insertion. The services must be offered by trained providers as per MEC. Rs. 300.00/ Insertion to be provided to each PAIUCD acceptors for incidental cost and travel cost up to two follow up visits. Payment should be done through DBT mode to the beneficiary account. No cash payment to be done. Confirmation of insertion to be done by labor room in charge/ MO of the facility for availing the compensation. **It must be ensured that there is no discrepancy in the Physical and financial performance.**



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ELA & Compensation to PAIUCD Beneficiary				
Sl no	District	ELA	Beneficiary Compensation per case @ 300/-	Total amount in Lakhs
1	Baksa	270	81000	0.81
2	Barpeta	453	135900	1.35
3	Bongaigaon	429	128700	1.29
4	Cachar	199	59700	0.60
5	Chirang	185	55500	0.55
6	Darrang	957	287100	2.87
7	Dhemaji	863	258900	2.59
8	Dhubri	520	156000	1.56
9	Dibrugarh	281	84300	0.84
10	Dima Hasao	57	17100	0.17
11	Goalpara	569	170700	1.71
12	Golaghat	155	46500	0.47
13	Hailakandi	109	32700	0.33
14	Jorhat	296	88800	0.89
15	Kamrup (M)	235	70500	0.71
16	Kamrup (R)	496	148800	1.49
17	Karbi-Anglong	243	72900	0.73
18	Karimganj	143	42900	0.43
19	Kokrajhar	424	127200	1.27
20	Lakhimpur	663	198900	1.99
21	Morigaon	197	59100	0.59
22	Nagaon	965	289500	2.90
23	Nalbari	348	104400	1.04
24	Sivasagar	193	57900	0.58
25	Sonitpur	409	122700	1.23
26	Tinsukia	574	172200	1.72
27	Udalguri	169	50700	0.50
District Allocation		10402	3120600	31.21
State HQ				0
Total		10402	3120600	31.21



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Activity 12: ASHA incentive for accompanying clients for Post abortion IUCD insertion

FMR Code: 3.1.1.2.5,

Amount Approved : Rs 15.60 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP),,SCM**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

All cases of spontaneous /surgical abortions has to be counseled for post abortion IUCD by the ASHA and mobilize such cases to the facilities for accepting the PAIUCD services for which she gets Rs.150 per client. ASHA must accompany the client to the facility and IUCD card/ Certificate of MO is accepted as proof for releasing incentives. Follow up and referral of cases in case of any side effect is the responsibility of the ASHA. The benefit is not available for medical method of abortion

ASHA incentive for accompanying clients for Post abortion IUCD insertion				
Sl no	District	No. of Cases	ASHA incentive per Case@ 150/-	Total amount in Lakhs
1	Baksa	270	40500	0.41
2	Barpeta	453	67950	0.68
3	Bongaigaon	429	64350	0.64
4	Cachar	199	29850	0.30
5	Chirang	185	27750	0.28
6	Darrang	957	143550	1.44
7	Dhemaji	863	129450	1.30
8	Dhubri	520	78000	0.78
9	Dibrugarh	281	42150	0.42
10	Dima Hasao	57	8550	0.09
11	Goalpara	569	85350	0.85
12	Golaghat	155	23250	0.23
13	Hailakandi	109	16350	0.16
14	Jorhat	296	44400	0.44
15	Kamrup (M)	235	35250	0.35
16	Kamrup (R)	496	74400	0.74
17	Karbi-Anglong	243	36450	0.36
18	Karimganj	143	21450	0.21
19	Kokrajhar	424	63600	0.64
20	Lakhimpur	663	99450	0.99
21	Morigaon	197	29550	0.30
22	Nagaon	965	144750	1.45



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Sl no	District	No. of Cases	ASHA incentive per Case@ 150/-	Total amount in Lakhs
23	Nalbari	348	52200	0.52
24	Sivasagar	193	28950	0.29
25	Sonitpur	409	61350	0.61
26	Tinsukia	574	86100	0.86
27	Udalguri	169	25350	0.25
District Allocation		10402	1560300	15.60
State HQ				0
Total		10402	1560300	15.60

Activity : 13 Incentive to Providers for PA IUCD services @ 150/- per insertion

FMR Code : 8.4.8 ,

Amount Approved : 15.60 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP),**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

PA IUCD providers are also eligible for Rs 150.00/ PAIUCD insertion. Check the IUCD /MTP register, IUCD card for confirmation of the same. Proper cash book has to be maintained. The claimed amount for the provider beneficiary must be cleared by the institution on monthly basis or sooner after service delivery.



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ASHA incentive for accompanying clients for Post abortion IUCD insertion				
Sl no	District	No. of Cases	ASHA incentive per Case@ 150/-	Total amount in Lakhs
1	Baksa	270	40500	0.41
2	Barpeta	453	67950	0.68
3	Bongaigaon	429	64350	0.64
4	Cachar	199	29850	0.30
5	Chirang	185	27750	0.28
6	Darrang	957	143550	1.44
7	Dhemaji	863	129450	1.30
8	Dhubri	520	78000	0.78
9	Dibrugarh	281	42150	0.42
10	Dima Hasao	57	8550	0.09
11	Goalpara	569	85350	0.85
12	Golaghat	155	23250	0.23
13	Hailakandi	109	16350	0.16
14	Jorhat	296	44400	0.44
15	Kamrup (M)	235	35250	0.35
16	Kamrup (R)	496	74400	0.74
17	Karbi-Anglong	243	36450	0.36
18	Karimganj	143	21450	0.22
19	Kokrajhar	424	63600	0.64
20	Lakhimpur	663	99450	0.99
21	Morigaon	197	29550	0.30
22	Nagaon	965	144750	1.45
23	Nalbari	348	52200	0.52
24	Sivasagar	193	28950	0.29
25	Sonitpur	409	61350	0.61
26	Tinsukia	574	86100	0.86
27	Udalguri	169	25350	0.25
District Allocation		10402	1560300	15.6
State HQ				0
Total		10402	1560300	15.6



Activity 14: Injectable Contraceptives: Compensation to beneficiary

FMR Code: 1.2.2.2.4

Amount Approved : Rs 151.74 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**



The new Contraceptives programme -Injectable contraceptive (under Antara Program) and Centchroman (Chaya) has been rolled out up to Sub center level in one go. Counseling of clients is very essential and pertinent in MPA inj. All providers have to be trained in the counseling part of MPA inj. The 1st dose of Inj MPA must be provided after thorough screening and counseling by a MPA trained medical officer. Subsequent doses may be offered by trained Ayush, SN/ANM. The client information has to be recorded in MPA register and all clients must be provided with MPA card. The follow up of clients is very critical for continuing the service. For each dose of Antara, the beneficiary will get an incentive of Rs. 100/-

Key Activities:

Following sets of activity are to ensure at districts level:

- 1) Identification and training of doctors, Staff Nurses and ANM.
- 2) Onsite and whole site orientation of staff on new contraceptives.
- 3) Commodity supply to these facilities with trained staff.
- 4) IEC and BCC activity by district IEC cell and ASHAs after orientation.
- 5) Service Provision for new contraceptive choices.
- 6) Post Training Follow up



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Sl. No.	Name of the District	Total no. of Doses				Total doses	80% of the total dose	Fund required for injectable Contraceptives Beneficiary incentives @100 /-per Dose	Total Rs. In Lakhs
		1st dose	2nd dose	3rd dose	4th dose				
1	Baksa	702	502	401	401	2006	1605	160480	1.61
2	Barpeta	3378	2413	1930	1930	9650	7720	772000	7.72
3	Bongaigaon	2135	1525	1220	1220	6100	4880	488000	4.88
4	Cachar	2363	1688	1350	1350	6750	5400	540000	5.40
5	Chirang	465	332	266	266	1328	1062	106240	1.06
6	Darrang	3598	2570	2056	2056	10280	8224	822400	8.23
7	Dhemaji	4270	3050	2440	2440	12200	9760	976000	9.76
8	Dhubri	6755	4825	3860	3860	19300	15440	1544000	15.44
9	Dibrugarh	945	675	540	540	2700	2160	216000	2.16
10	Dima Hasao	1540	1100	880	880	4400	3520	352000	3.52
11	Goalpara	2923	2088	1670	1670	8350	6680	668000	6.68
12	Golaghat	1082	773	618	618	3092	2473	247360	2.47
13	Hailakandi	6370	4550	3640	3640	18200	14560	1456000	14.56
14	Jorhat	245	175	140	140	700	560	56000	0.56
15	Kamrup M	1019	728	582	582	2912	2330	232960	2.33
16	Kamrup R	4900	3500	2800	2800	14000	11200	1120000	11.20
17	Karbi Anglong	1593	1138	910	910	4550	3640	364000	3.64
18	Karimganj	5845	4175	3340	3340	16700	13360	1336000	13.36
19	Kokrajhar	816	583	466	466	2331	1864	186480	1.86
20	Lakhimpur	2800	2000	1600	1600	8000	6400	640000	6.40
21	Marigaon	2625	1875	1500	1500	7500	6000	600000	6.00
22	Nagaon	1943	1388	1110	1110	5550	4440	444000	4.44
23	Nalbari	1037	741	592	592	2962	2370	237000	2.37
24	Sibsagar	1138	813	650	650	3250	2600	260000	2.60
25	Sonitpur	4148	2963	2370	2370	11850	9480	948000	9.48
26	Tinsukia	788	563	450	450	2250	1800	180000	1.80
27	Udalguri	968	692	553	553	2767	2214	221400	2.21
	Total	66387	47420	37936	37936	189678	151742	15174200	151.74

80% of the total fund required has been released to the districts. The remaining amount will be given in due course.



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Activity 15 : ASHA incentives for accompanying the client for Injectable MPA

FMR Code : 3.1.1.2.8,

Amount Approved : 151.74 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP) ,SCM**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**
- **Injectable Contraceptives incentives (for all districts) (New Activity for all districts other than MPV)**

In the district Rs 100.00 will be provided per dose of Inj MPA the ASHA for accompanying the client to the health facility and also ensuring follow up. The service provider will counsel the beneficiary about the follow up visit and ASHA will ensure the next visit

Sl. No.	Name of the District	Total no. of Doses				Total doses	80% of the total dose	Fund required for injectable Contraceptives Beneficiary incentives @100 /-per Dose	Total Rs. In Lakhs
		1st dose	2nd dose	3rd dose	4th dose				
1	Baksa	702	502	401	401	2006	1605	160480	1.60
2	Barpeta	3378	2413	1930	1930	9650	7720	772000	7.72
3	Bongaigaon	2135	1525	1220	1220	6100	4880	488000	4.88
4	Cachar	2363	1688	1350	1350	6750	5400	540000	5.40
5	Chirang	465	332	266	266	1328	1062	106240	1.06
6	Darrang	3598	2570	2056	2056	10280	8224	822400	8.22
7	Dhemaji	4270	3050	2440	2440	12200	9760	976000	9.76
8	Dhubri	6755	4825	3860	3860	19300	15440	1544000	15.44
9	Dibrugarh	945	675	540	540	2700	2160	216000	2.16
10	Dima Hasao	1540	1100	880	880	4400	3520	352000	3.52
11	Goalpara	2923	2088	1670	1670	8350	6680	668000	6.68
12	Golaghat	1082	773	618	618	3092	2473	247360	2.47
13	Hailakandi	6370	4550	3640	3640	18200	14560	1456000	14.56
14	Jorhat	245	175	140	140	700	560	56000	0.56
15	Kamrup M	1019	728	582	582	2912	2330	232960	2.33
16	Kamrup R	4900	3500	2800	2800	14000	11200	1120000	11.20
17	Karbi Anglong	1593	1138	910	910	4550	3640	364000	3.64
18	Karimganj	5845	4175	3340	3340	16700	13360	1336000	13.36
19	Kokrajhar	816	583	466	466	2331	1864	186480	1.86
20	Lakhimpur	2800	2000	1600	1600	8000	6400	640000	6.40
21	Marigaon	2625	1875	1500	1500	7500	6000	600000	6.00
22	Nagaon	1943	1388	1110	1110	5550	4440	444000	4.44
23	Nalbari	1037	741	592	592	2962	2370	236960	2.37
24	Sibsagar	1138	813	650	650	3250	2600	260000	2.60
25	Sonitpur	4148	2963	2370	2370	11850	9480	948000	9.48
26	Tinsukia	788	563	450	450	2250	1800	180000	1.80
27	Udalguri	968	692	553	553	2767	2214	221360	2.21
Total		66387	47420	37936	37936	189678	151742	15174240	151.74



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Activity 16: ASHA Incentives under Saas Bahu Sammellan- MPV districts

FMR Code: 3.1.1.2.1,

Amount Approved : Rs 4.04 Lakhs. (MPV)

Owner of the Activities-

- **At State HQ: SPO(FP) ,SCM**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM**



Saas Bahu Sammellan is aimed to facilitate improved communication between mothers-in-law and daughters-in-law through interactive games and exercises and building on their experiences it can be scaled up so as to bring about changes in their attitudes and beliefs about reproductive and sexual health.

Coverage of Scheme: The scheme will be implemented in all districts without any additional fund allotment except MPV districts .The MPV districts will be provided fund as mentioned below.

- The expenditure details will be maintained by ANM in sub center, which should further be verified regularly by PHC/Block account officer in the same manner as the other NHM funds.
- The expenditure details should be regularly audited.

Key Activity-

- ANM to develop a microplan for Saas Bahu Sammellan in each village in the format below:

SNo.	Name of the Village	Name of ASHA	Population of Village	Date/Day of Sammellan	Tentative number of participants

The above microplan should be updated regularly.

- Per Sub Centre 1 SBS to be conducted monthly. For this ASHA will get incentive of Rs.100 per sammellan.
- ASHA to prepare list of eligible couples and mother in law in their area.
- ASHA, AWW to motivate Saas Bahu pairs to come for the event. A minimum of 10 SaasBahu pairs should be present for the Sammellan involving marginalized sections of the village.
- ANM to support ASHA and AWW for the same and be a part of these Sammellan. This can be done on rotational basis so that all the villages/Sammellans of her catchment area are covered in a year.
- Identify champion mothers in law who have provided support to her Bahus for using family planning methods
- Invite Gram Panchayat members/Community influential for the event.
- Plan the event with games, communication exercises and other activities
- Coverage of these Sammellans in district media.



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Monitoring and data reporting mechanism:

- The ASHA will maintain the record of Sammellans conducted in ASHA diary. In this regards following information to be captured-
 - Date of Sammellan
 - Timing of Sammellan
 - Number of participants (Saas-bahu) attended Sammellan
 - Key issues identified and discussed during Sammellan
 - Name of any other official/PRI member attending the Sammellan
- The ANM to submit monthly report of the same to block in format 1.
- The blocks to collate the monthly reports and submit it to district in format 2.
- The district to prepare monthly report in format 3 for onward submission to state.

Fund for Saas Bahu Sammellan for MPV Dist.					
Sl No.	Name of the Dist	No.of SC	Total no.of SBS	Amount @ 100/- per Sammellan	Total amount in lakhs
			(once in a Month/per SC for 12 months)		
1	Hailakandi	107	1284	128400	1.28
2	Karimganj	230	2760	276000	2.76
	District Allocation	337	4044	404400	4.04
	State HQ				0
	Total	337	4044	404400	4.04

Activity 17: ASHA Incentives under Naye Pahal Kit

FMR Code: 3.1.1.2.2,

Amount Approved : 9.75 Lakhs. (MPV)

Owner of the Activities-

- **At State HQ: SPO(FP) ,SCM**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**



A family planning kit would be given to the newly-wed couple by the ASHA in the two MPV districts of Assam. Karimganj and Hailakandi

Coverage of Scheme: The scheme will be applicable for 2 MPV districts Hailakandi & Karimganj

Key Activity:

- District to calculate tentative estimation of the Kits
- Printing of Information Leaflets & Forms
- Provision of contraceptives for the kit (from the ASHA supply)
- Orientation of ASHA on provision of NayiPahel kit
- The distribution of ASHA NayiPaehl kits can be at the CHC/Block PHC/PHC or SC level



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Financial Package:

- **Permissible cost per kit:** Rs. 220/Nayi Pahel kit
- **ASHA Incentive:** ASHA will be incentivized @ Rs. 100/ASHA/NayiPahel kit distributed.

The ASHA will maintain the record of Nayi Pahel kits received and distributed (beneficiary wise) in ASHA diary and submit it to ANM of Subcenter. At facility level (CHC/Block PHC/PHC or SC level), where the Nayi Pahel kits are being disbursed to ASHA, the record of kits disbursement to ASHA should be maintained .

Nayi Pahel Kits for MPV Dist.							
Sl No.	Name of the Dist	No. of BPHC	Name of the BPHC	No of ASHA/ Link worker	No. of Nayi Pahel Kits (5 kits per ASHA)	ASHA incentives for distribution of Nayi Pahel Kits @100/- per ASHA/kits (in Rs.)	Total amount (in Lakhs)
1	Hailakandi	5	Algapur	244	1220	122000	1.22
			Lala	198	990	99000	0.99
			Katlicherra	204	1020	102000	1.02
			Kalinagar	43	215	21500	0.22
			Civil Hospital(urban)	26	130	13000	0.13
2	Karimganj	6	RkNagar	328	1640	164000	1.64
			Patherkandi	335	1675	167500	1.68
			Nilambazar	244	1220	122000	1.22
			Kachuadam	162	810	81000	0.81
			Girishganj	136	680	68000	0.68
			Karimganj Urban	30	150	15000	0.15
District Allocation				1950	9750	975000	9.75
State HQ							0
Total		11		1950	9750	975000	9.75



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Activity 18: ASHA incentive for updating of EC survey list before each MPV Campaign

FMR Code: 3.1.1.2.3,

Amount Approved : 11.71 Lakhs. (MPV)

Owner of the Activities-

- **At State HQ: SPO(FP) ,SCM**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

Updating the EC couple list is one of the main and critical activity in Family Planning. The ASHAs with support from BCM, ANM, ASHA supervisors will update the EC list and update the same in cases of new marriage, transfer, deaths and menopause. The EC list will be used for identifying clients for male/Female sterilization, IUCD, Inj MPA.

ASHA Incentives for Updation of EC before MPV Campaign (only for MPV Dist.)

Sl No.	Name of the Dist	No. of BPHC	Name of the BPHC	No of ASHA/ Link worker	ASHA incentives for distribution of Survey of EC @150/- per ASHA/Campaign (Fund for 4 campaign in Rs.)	Total amount (in lakhs)
1	Hailakandi	5	Algapur	244	146400	1.46
			Lala	198	118800	1.19
			Katlicherra	204	122400	1.22
			Kalinagar	44	26400	0.26
			Civil Hospital(urban)	26	15600	0.16
2	Karimganj	6	RkNagar	328	196800	1.97
			Patherkandi	335	201000	2.01
			Nilambazar	244	146400	1.46
			Kachuadam	162	97200	0.97
			Girishganj	136	81600	0.82
			Karimganj Urban	30	18000	0.18
Total		11		1951	1170600	11.71



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Activity 19 : MPV Campaign (4 per year) and Saas Bahu Sammelan

FMR Code: 3.2.1,

Amount Approved : 72.54 Lakhs. (MPV districts only)

Owner of the Activities-

- **At State HQ: SPO(FP),**
- **At District : DPM, DFPC, DCM**
- **At Block : BPM, BCM,**

(a) Saas Bahu Sammelan

Fund for Saas Bahu Sammelan for MPV Dist.					
Sl No.	Name of the Dist	No.of SC	Total no.of SBS (once in a Month/per SC for 12 months)	Amount Required @ 1500/- per Sanmilan	Total amount in lakhs
1	Hailakandi	107	1284	1926000	19.26
2	Karimganj	230	2760	4140000	41.40
Total		337	4044	6066000	60.66

(b) Mission Parivar Vikas Campaign

MPV district will organize **Mission Parivar Vikas Campaign** in **April, July, October and January (11th to 25th of the designated months)**. **In July and October the activity will be clubbed with WPD and Vasectomy Fortnight.**

For April and January the activity is proposed to be divided into- 7 days- preparatory work and client mobilization activities; 7 days- service delivery.

Key Activity:

District Level activities

- District level meeting- At least one meeting before commencement of the fortnight and subsequent meeting following completion of each round to review progress in planning and implementation ,service delivery data, monitoring feedback and any other issues and plan for the next round.
- District to provide technical guidance, including funding and operational guidelines, and fix timelines for blocks to plan and implement service delivery rounds which will further guidance.
- Ensure involvement of other relevant departments including ICDS, PRI and key Family Planning partners, RMNCH+A lead partners and other organizations at district levels. Civil society organizations



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- (CSOs), including professional bodies such as Indian Medical Association (IMA) and FOGSI may be involved.
- Ensure identification of nodal officer for urban areas in each district. He/she will facilitate micro-planning in urban areas of the district.
- District to ensure adequate number of IEC materials (as per prototypes) and updated planning and reporting formats are printed and disseminated to blocks in time. Ensure that these materials are printed in local languages if necessary.
- Deploy health officials to blocks for monitoring and ensuring accountability framework.
- District to track blocks for adherence to timelines, including micro-planning, indenting of FP logistics and review each round of Mission ParivarVikas campaign and guide corrective actions.
- District to ensure availability of required Family Planning Commodities.
- District to track blocks and urban areas for adherence to timelines, including micro-planning, indenting of FP Commodities and logistics

Block level activities

- Orientation of frontline workers/ANMs/LHVs/health supervisors - to be conducted by Block Medical Officer. The participants would be Health workers (ANMs, LHVs, health supervisors etc.) and social mobilizers (ASHAs, AWWs and link workers)
- ASHAs to be oriented on eligible couple survey for estimation of beneficiaries and will be expected to conduct this survey in their assigned area, and if required, outside their area as well. Financial support will be provided for conducting this exercise @ Rs 150/ASHA/round.

Service Delivery during Parivar Vikas Campaign

- Fixed day services for Family Planning to be organized in high delivery case load facilities with sufficient infrastructure.
- Extensive mobilization for FP services at least 5 days prior to the service delivery activity.
- Team of doctors may be from medical college, district hospitals, SDH, CHC, private facilities or NGO/Trust. In case the district does not have service providers the same can be mobilized from nearby districts
- FP provision providing all range of FP services.
- TA/DA to doctor per day for these service fortnight Rs. 1000/- (the amount is in addition to the compensation scheme)(subject to performance of minimum number of 10 cases/day/provider)
- In addition to above Sub centers to be activated for provision of IUCD services
- In urban areas the incentive may be given to Link workers or equivalent working in urban areas.



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Fund for Mission Parivar Vikash Campaign (Hailakandi and Karimganj)

SL No.	Activity	Rs.	1st MPV Fortnight	4th MPV Fortnight	Amount (in Rs.) for one dist.	Total Amount (in Rs.) for two (2) dist.	Total Amount (in lakhs) for two (2) dist.
1	Hiring of the Bus/Van	5000/day	75000	75000	594000	1188000	11.88
2	DA of the Counsellor /Health educator	300/day	4500	4500			
3	Printing of IEC Panels		50000	35000			
4	Printing of IEC posters/Handbills		50000	50000			
5	District Launch		50000	50000			
6	Advertisement		50000	50000			
7	Miscellaneous		25000	25000			
			304500	289500			

Sl. No	Name of the activity	(Total no. of campaign)	Unit Cost (in Rs.)	Total amount	Total amount (In lakh)
1	Mission parivar Vikas campaigning for MPV District	2	594000	1188000	11.88

Activity 20: POL for Family Planning

FMR Code: 2.2.1,

Amount Approved : 29.30 Lakhs. [District allocation Rs. 26.60 lakhs, State allocation Rs. 2.70 lakhs]

Owner of the Activities-

- **At State HQ: SPO(FP) ,**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

Addl.CM&OH(FW) and DFPC will visit to the VHND sites weekly to monitor the implementation of community based FP services in the district. During the visit both should ensure that EC register is updated by ASHA/ANM, sterilization beneficiary list is updated and submitted to blocks, appointment is done in the FDS site for sterilization, proper counseling of cases done in VHND sites. The both should



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ensure that service register, IUCD cards, contraceptives are available in the facilities and with ASHA. Ensure that FP reporting has been done monthly. The Addl.CM&OH is to visit static FDS sites like DH, Medical College, FRU to plan and verify the preparedness of the sites for sterilization of cases.

Monthly Check list is to be send to NHM Head Quarter by DFPC. **District level Supportive Supervision Checklist (Annexure -A)**

(a) POL for monitoring of Family Planning activities

Fund for POL for Monitoring of family planning activities					
Sl. No.	Name of the District	Total No. of BPHC	No. of visits per month 2 visit	POL @ 500/visit	Total amount in lakhs
1	Baksa	6	144	72000	0.72
2	Barpeta	7	168	84000	0.84
3	Bongaigaon	4	96	48000	0.48
4	Cachar	8	192	96000	0.96
5	Chirang	2	48	24000	0.24
6	Darrang	4	96	48000	0.48
7	Dhemaji	5	120	60000	0.6
8	Dhubri	7	168	84000	0.84
9	Dibrugarh	6	144	72000	0.72
10	Dima Hasao	3	72	36000	0.36
11	Goalpara	5	120	60000	0.6
12	Golaghat	5	120	60000	0.6
13	Hailakandi	4	192	96000	0.96
14	Jorhat	7	168	84000	0.84
15	Kamrup (M)	5	120	60000	0.6
16	Kamrup (R)	12	288	144000	1.44
17	Karbi-Anglong	8	192	96000	0.96
18	Karimganj	5	240	120000	1.2
19	Kokrajhar	4	96	48000	0.48
20	Lakhimpur	6	144	72000	0.72
21	Morigaon	3	72	36000	0.36
22	Nagaon	11	264	132000	1.32
23	Nalbari	4	96	48000	0.48
24	Sivasagar	8	192	96000	0.96
25	Sonitpur	7	168	84000	0.84
26	Tinsukia	4	96	48000	0.48
27	Udalguri	3	72	36000	0.36
Total		153	3888	1944000	19.44



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Monitoring of the Family Planning Logistic Management Information System (FPLMIS).

- -Issue of FP commodities through FPLMIS challan against the indent needs to be upscaled at all levels (DWH to Facilities, BWH to SC, Facilities to SDP (Service Delivery point), SC to ASHA. Due to lack of this there is mismatch between the physical and online stock position.
- -Poor Performance of existing staff -Not taking ownership of the FPLMIS system although duly trained in it. Need to do follow-up and hand holding support
- -Streamlining for the regular use of FPLMIS for Indenting and Issuing of FP Commodities

Sl. No.	Monitors	Facility	Frequency
1	State Officials	District warehouse	Monthly 2 districts
2	DFPC/DCM/DSM	Block warehouse	Monthly 1 BPHC, 2 FRU/CHC
3	BCM/BSM	HI store	Monthly 1 PHC, 2 SC, 2 ASHA

(b) POL for the Surgeons team

Budget for FP Mobile Team (Surgeon & OT Staffs)						
Sl No.	Name of the District	Expected No. of Fixed Day (no. of Days)	Vehicle Cost per day @ 2000 per day	POL cost @ 2000 per day (Approx.)	Total Amount (in Rs.)	Total Amount (in Lakhs)
1	Baksa	23	46000	46000	92000	0.92
2	Bongaingaon	20	40000	40000	80000	0.8
3	Chirang	15	30000	30000	60000	0.6
4	Dima Hasao	24	48000	48000	96000	0.96
5	Hailakandi	13	26000	26000	52000	0.52
6	Karimganj	20	40000	40000	80000	0.8
7	Morigaon	20	40000	40000	80000	0.8
8	Nalbari	24	48000	48000	96000	0.96
9	Udalguri	20	40000	40000	80000	0.8
Total		179	358000	358000	716000	7.16



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Annexure -A



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FDS/BPHC/SC/VHND Monitoring

District level Supportive Supervision Checklist

Name of monitor: _____ designation: _____ Mob. No: _____ Date of visit: _____
 Name of district: _____ Name of BPHC _____ Name of HI/SC/VHND sites _____

Name of Addl. CM&HO (FW)/ District Family Planning Co-ordinator and mobile nos.:			
Micro plan is available	Yes	No	
Updated registers of LS register is available at the HI	Yes	No	
Updated registers of NSV register is available at the HI	Yes	No	
Updated registers of IUCD/PPIUCD/PAIUCD register is available at the HI	Yes	No	
Record of Follow up visit of beneficiaries of LS/NSV/ IUCD/PPIUCD/PAIUCD is available	Yes	No	
Timely payment of beneficiaries is done	Completed	Partial	No
Updated eligible couple list available with facility/ANM/ASHA	Yes	No	
Indenting is done frequently byFPLMIS	Yes	No	
Issue is done to under mapped facility/SC/ASHA/SDP	Yes	No	
Assessment of requirement of Family planning Commodities and Logistic done by block officials based on the numbers of Eligible couple and Unmet Need of the district	Yes	No	
Adequate stock of FP commodities i.e Oral Pills (ASHA & Free), Nirodh (ASHA & Free),Copper-T, PTK etc are available with the SC/Block/district	Yes	No	
Availability and supply ensured	Oral Pills (ASHA & Free) / Nirodh (ASHA & Free)/ Copper-T (380 A, 375) / PTK		NA
<i>(Tick which is/are available at the district)</i>	Oral Pills (ASHA & Free) / Nirodh (ASHA & Free)/ Copper-T (380 A, 375) / PTK Yes No		
Updated Sterilization beneficiaries list and whether submitted to block			
Clarity on financial norms for Compensation to beneficiaries/ ASHA incentives under FP Schemes			Yes No
Proper counselling of beneficiaries done in VHND			Yes No
Availability of service register, IUCD cards in the facilities and with ASHA	Yes	No	
Whether FP reporting is done monthly			Yes No

Signature of ANM /IC of HI

Signature of Monitor



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Activity 21: ASHA incentive under ESB scheme for ensuring spacing of birth 3 years

FMR Code: 3.1.1.2.6,

Amount Approved : Rs 658.28 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP) ,SCM**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

Utilize the services of ASHAs for counselling newly married couples to ensure **spacing of 2 years after marriage and couples with 1 child to have spacing of 3 years after the birth of 1st child.** ASHA would also counsel eligible couples (who have up to 2 children) to opt for permanent limiting methods. ASHA would be paid following incentives under the scheme:

Registration of marriage would be the criteria to verify the spacing for 2 years and Registration certificate of the birth of the first child and 2nd would be the criteria to verify the spacing.

10% cases to be verified every year.

- Rs.500/- to ASHA for ensuring spacing of 2 years after marriage
- Rs.500/- to ASHA for ensuring spacing of 3 years after the birth of 1st child

All the eligible couples, irrespective of their APL, BPL,SC/ST status would be covered under the scheme

In the states, where ASHAs are not in place, services of AWWs may be utilized.

ASHA incentive under ESB scheme for promoting spacing of births

Sl.	Name of the District	Expected no. of Beneficiary for Delaying	Expected no. of Beneficiary for Spacing	Total beneficiaries (Delaying+ Spacing)	80% of total beneficiaries	Rs. 500 per case	Total Amount (in Lakhs)
1	Baksa	1291	4185	5476	4381	2190500	21.91
2	Barpeta	3169	6837	10006	8005	4002500	40.03
3	Bongaigaon	1750	5597	7347	5878	2939000	29.39
4	Cachar	1035	2694	3729	2983	1491500	14.92
5	Chirang	585	613	1198	958	479000	4.79
6	Darrang	1306	3664	4970	3976	1988000	19.88
7	Dhemaji	1954	1823	3777	3022	1511000	15.11
8	Dhubri	2459	7132	9591	7673	3836500	38.37
9	Dibrugarh	5402	4316	9718	7774	3887000	38.87
10	Dima Hasao	66	437	503	402	201000	2.01
11	Goalpara	750	5193	5943	4754	2377000	23.77
12	Golaghat	3221	4997	8218	6574	3287000	32.87
13	Hailakandi	463	1364	1827	1462	731000	7.31
14	Jorhat	3972	2845	6817	5454	2727000	27.27
15	Kamrup Metro	240	1408	1648	1318	659000	6.59
16	Kamrup Rural	1443	8798	10241	8193	4096500	40.97



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Cont...

Sl.	Name of the District	Expected no. of Beneficiary for Delaying	Expected no. of Beneficiary for Spacing	Total beneficiaries (Delaying+ Spacing)	80% of total beneficiaries	Rs. 500 per case	Total Amount (in Lakhs)
17	Karbi Anglong	1122	1893	3015	2412	1206000	12.06
18	Karimganj	844	1832	2676	2141	1070500	10.71
19	Kokrajhar	1129	2998	4127	3302	1651000	16.51
20	Lakhimpur	2922	3936	6858	5486	2743000	27.43
21	Morigaon	1570	2374	3944	3155	1577500	15.78
22	Nagaon	2740	7996	10736	8590	4295000	42.95
23	Nalbari	2307	4944	7251	5801	2900500	29.01
24	Sivasagar	10953	5759	16712	13370	6685000	66.85
25	Sonitpur	1291	363	1654	1323	661500	6.62
26	Tinsukia	4018	3360	7378	5902	2951000	29.51
27	Udalguri	2492	6717	9209	7367	3683500	36.84
District Allocation		60494	104075	164569	131656	65828000	658.28
State HQ							0.00
Total		60494	104075	164569	131656	65828000	658.28

80% of the fund is being released to the districts, further allocation will be given in due course of time as per requirement.

Activity 22: ASHA incentive under ESB scheme for ensuring acceptance of limiting method after 2nd children.

FMR Code: 3.1.1.2.7,

Amount Approved : Rs 328.58 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP) ,SCM**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

Utilize the services of ASHAs for counselling newly married couples to ensure spacing of 2 years after marriage and couples with 1 child to have spacing of 3 years after the birth of 1st child. ASHA would also counsel eligible couples (who have up to 2 children) to opt for permanent limiting methods. ASHA would be paid following.

10% cases to be verified every year by district and block team

Incentives under the scheme:

- Rs.1000/- in case the couple opts for a permanent limiting method up to 2 children only.

All the eligible couples, irrespective of their APL, BPL, SC/ST status would be covered under the scheme. In the states, where ASHAs are not in place, services of AWWs may be utilized.



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ASHA Incentive under ESB scheme for promoting adoption of limiting method upto two children				
Sl.	Name of the District	Estimated no. of Beneficiary for limiting	ASHA incentive for Limiting @1000/-	Total Amount(in Lakhs)
1	Baksa	507	507000	5.07
2	Barpeta	1524	1524000	15.24
3	Bongaigaon	620	620000	6.20
4	Cachar	2128	2128000	21.28
5	Chirang	198	198000	1.98
6	Darrang	928	928000	9.28
7	Dhemaji	1072	1072000	10.72
8	Dhubri	1094	1094000	10.94
9	Dibrugarh	2504	2504000	25.04
10	Dima Hasao	185	185000	1.85
11	Goalpara	1298	1298000	12.98
12	Golaghat	1191	1191000	11.91
13	Hailakandi	645	645000	6.45
14	Jorhat	1232	1232000	12.32
15	Kamrup Metro	2454	2454000	24.54
16	Kamrup Rural	1624	1624000	16.24
17	Karbi Anglong	375	375000	3.75
18	Karimganj	1120	1120000	11.20
19	Kokrajhar	572	572000	5.72
20	Lakhimpur	1300	1300000	13.00
21	Morigaon	752	752000	7.52
22	Nagaon	2354	2354000	23.54
23	Nalbari	972	972000	9.72
24	Sivasagar	1082	1082000	10.82
25	Sonitpur	2067	2067000	20.67
26	Tinsukia	2885	2885000	28.85
27	Udalguri	175	175000	1.75
District Allocation		32858	32858000	328.58
State HQ				0
Total		32858	32858000	328.58



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Other Community Interventions:

GoI has launched two newer methods of contraceptives in the FP baskets and state Govt is rolling the same to SC level. Orientation of ASHA on Newer contraceptive Chaya tab and Antara program (Inj. MPA) is very crucial for success of the program. Performance in Chaya tab is not at all satisfactory. DFPC and Addl.CM&OH has to monitor the quality of training. Chaya Tab is a part of ASHA kit for door step delivery in the community. So informing/ orienting ASHA's on newer contraceptive will enable that state/ district in roll out the Chaya and Antara in a timely manner. Family planning logistic management is a recent addition to curb the stock out of contraceptive at every level. Under this system ASHAs will be able to indent contraceptive requirement using SMS and orientation for the same has to be completed. The FMR is given below

New Contraceptive (Chaya and Antara)

Eligibility of Providers:

Injectable Contraceptives:

- Doctors (MBBS and above, AYUSH), SN/CHO/LHV/ANM .
- First shot of injection should be administered under the guidance of a trained MBBS doctor after proper screening. Subsequent shots may be administered by trained Ayush doctor, SN/CHO/LHV/ANM.

Centchroman:

- Doctors (MBBS and above, AYUSH), SN/CHO/LIIV/ANM
- For distribution through ASHA it is mandatory that the first dose to be prescribed by doctors (MBBS and above, AYUSH), SN/CHO/ LHV/ANM after proper screening of the client.

Key action points for District:

Facility Readiness:

- Ensuring adequate infrastructure requirement
- Rational deployment of trained provider.
- Printing and distribution of Record format, register format, MPA card.
- Ensuring wall writings at the public health facilities to increase awareness on new contraceptives.

Infection Prevention Practices:

- Ensuring availability of IP supplies and bio medical waste management.
- Ensuring availability of IP Supplies
- Monitoring and follow up for adherence of IP practices.



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Monitoring and Reporting:

- Ensuring the availability of registers (Injectable and oral pills), MPA card at the facilities according to the phase of implementation.
- Ensuring the availability of Reference Manual for oral Pills; ASHA format and Facility Register.

Important considerations for Injectable contraceptives:

- Storage in upright position, in a cool dry, well-ventilated warehouse/storeroom at room temperature between 15-30°C.
- Away from direct sunlight or extreme heat and should not be kept in the refrigerator / freezer.
- In places with lower temperature (<10 degree) the vials may be stored in wooden almirah or in wooden boxes.
- In a warehouse/store should be well equipped with exhaust fans. Additional fans can be used during summer to keep the room at the desired temperature.

Family Planning Logistics Management Information System(FP-LMIS)

MOH&FW has launched FP Logistics Management Information System(FP-LMIS) with the aim to strengthen and monitor the family planning supply chain from National level to ASHA level. In this regard, the following activities need to be done by the District Warehouses:

Step 1: Receive & acknowledge all pending receipts issued by the State Warehouse

Step 2: Verify the physical stock and stock available in FPLMIS

Step 3: Any mismatch in the physical stock needs to be updated in Ground Stock

- If excess stock available in physical stock, then update the excess quantity stock through Ground Stock

- If excess stock available in FPLMIS, then issue to CHC/PHC using issue without indent (as per record)

Step 4: Issue to CHC/PHC through FPLMIS (Issue without Indent or Issue against indent)

Step 5: Submit indent through FPLMIS to State (whenever supply required)

District warehouses to ensure indent through FPLMIS before issue of FP commodities.



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Activity :23 Naye Pahel Kit on FP KIT for Newly Weds”

FMR Code : 6.2.3.1,

Amount Approved : 21.45 Lakhs. (MPV districts only)

Owner of the Activities-

- **At State HQ: SPO(FP) ,**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

A family planning kit would be given to the newly-wed couple by the ASHA.

Key Activity:

- District to calculate tentative estimation of the Kits
- Printing of Information Leaflets & Forms
- Provision of contraceptives for the kit (from the ASHA supply)
- Orientation of ASHA on provision of Nayi Pahel kit
- The distribution of ASHA Nayi Pahel kits can be at the CHC/Block PHC/PHC or SC level **ASHA**

“Nayi Pahel Kit for Newlyweds” (proposed contents are as follows):

Item	Units	Remarks
Jute Bag	1	Attractive and usable Jute Bag (with MoH&FW/FP logo on the inner flap)
Marriage Registration form	1	
Pamphlet	1	Information on use of family planning methods to delay birth of 1st child and maintain spacing between children, use of Pregnancy testing kit, what to do,/ whom to reach once pregnancy is confirmed, ASHA schemes like Home Delivery of Contraceptives.
Pack of 3 condoms(Nirodh)	2	
Oral Contraceptive pills (Mala N) cycles	2	
Emergency contraceptive pill (E pill)	3	
Grooming/hygiene bag	1	A small vanity pouch comprising of a towel set, comb, nail cutter, a pack of bindis, a set of two handkerchiefs, and a small vanity mirror.
Pregnancy testing kit	2	
Information card	1	A blank card to be filled with contact information of the respective ASHA and nearest ANM who can be contacted by the newlywed to seek further information on contraception.

Note- The districts have the flexibility to add or remove items as per existing and prevalent social norms provided the cost of the Nayi Pahel kit does not exceed INR 220/-.

Monitoring and data reporting mechanism:

- The ASHA will maintain the record of Nayi Pahel kits received and distributed (beneficiary wise) in ASHA diary and submit it to ANM of Subcenter.



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- At facility level (CHC/Block PHC/PHC or SC level), where the Naye Pahel kits are being disbursed to ASHA, the record of kits disbursement to ASHA should be maintained as per the format below:

SNo.	Name of ASHA	Name of Sub-center	Mobile number of ASHA	Number of Naye Pahel Kits disbursed to ASHA	Date of disbursement

- The ANM to submit monthly report of the same to block in format 1.
- The blocks to collate the monthly reports and submit it to district in format 2.
- The district to prepare monthly report in format 3 for onward submission to state.
- State will further submit the quarterly MPV report to GoI in format 4.
- The Block in-charge/block community mobilizer/block manager will validate 5% distribution data in their catchment area every quarter. This data should be submitted to district. The district should regularly validate the block data.

Budget provision for procurement of Naye Pahel Kits (FMR 6.2.3.1)

Fund for Naye Pahel Kits for MPV Dist.							
Sl No.	Name of the Dist	No. of BPHC	Name of the BPHC	No of ASHA/ Link worker	No. of Naye Pahel Kits Required (5 kits per ASHA)	Amount required @ 220/- per Kits (in Rs.)	Total amount (in lakhs)
1	Hailakandi	5	Algapur	244	1220	268400	2.68
			Lala	198	990	217800	2.18
			Katlicherra	204	1020	224400	2.24
			Kalinagar	43	215	47300	0.47
			Civil Hospital(urban)	26	130	28600	0.29
2	Karimganj	6	RkNagar	328	1640	360800	3.61
			Patherkandi	335	1675	368500	3.69
			Nilambazar	244	1220	268400	2.68
			Kachuadam	162	810	178200	1.78
			Girishganj	136	680	149600	1.5
			Karimganj Urban	30	150	33000	0.33
Total		11		1950	9750	2145000	21.45



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Activity :24 Name of the Activity: Tracking bag for ANTARA Beneficiaries

FMR Code: 18.6

- Although the Antara initiative has geared up in the state with increase in the number of beneficiaries preferring Antara for spacing, it has been seen that the follow up has not been administered upto the mark. There are various causes of loss to follow up with inability of the service provider or ANMs to track and follow up the clients timely being one of the major reason.

So it has been proposed to introduce the system of tracking bag at the health institutions where the Antara is being given for facilitating the follow up of the Antara beneficiary. The bag will be made of cloth which will have 12 pockets designated for each month.



Deliverables:

The beneficiary after being administered Antara dose will be given the Antara card and a copy will be kept in the bag corresponding to the month in which she will get the next dose. This will help to facilitate the line listing of Antara beneficiaries monthly and the service provider will be able to contact and mobilize the client timely for Antara . This will help to reduce the loss to follow up of clients in subsequent doses. This will be piloted in the MPV districts initially.

Funding :

District	CHC	PHC (Rural)	PHC (Urban)	SC	Total	Total fund for Tracking Bag @ Rs. 300/- per Bag	Total Amount Rs. in lakhs
Hailakandi	6	13	0	107	126	37800	0.38
Karimganj	14	29	1	222	266	79800	0.80

Activity : 25 Condom Boxes installation at strategic locations in Health Facilities and Dhabas, Panchayat bhawan, tea garden hospitals etc.

FMR Code : 6.2.3.2,

Amount Approved : Rs 7.10 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP) ,**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

The scheme will be applicable for all districts (both rural and urban areas) .



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Key Activities:

- Meeting of the district/block authorities/ health volunteers/local leaders to identify places for placing condoms boxes.
- Introducing Condom Boxes at strategic locations. Number of condom boxes may vary from facility to facility based on the strategic locations in the facility, demand and eligible couple catered by the facility.
- Condom boxes should be made from the available resources.
- Each condom box in the facility to be mandatorily tagged and should be given a unique number (For eg: Condom Box-1; Condom Box-2 etc.)
- **Replenishment System:** Each condom box to be replenished at least monthly or as soon as warranted based on the consumption. **Condom boxes should be replenished by 'free supply'.**

Monitoring Mechanism:

- Each facility to maintain a separate register for condom box replenishment and consumption. The suggestive format is as mentioned below:

Facility Name:

Month:

	Condom Box-1	Condom Box-2	Condom Box-3
Balance from previous month (in pieces)			
Date of Refilling			
Amount Refilled (in pieces)			
Date of Refilling			
Amount Refilled (in pieces)			
Total Amount Refilled (in pieces) in month			
Balance Quantity left (in pieces) at the end of month			
Total amount consumed/distributed (in pieces) in the month			



Flow of Reporting:

Facility will report to the concerned block which will in-turn report to the concerned districts in the format:

	Monthly Status
Total Amount Refilled (in pieces) in month	
Balance Quantity left (in pieces) at the end of month	
Total amount consumed/distributed (in pieces) in the month	

The above figures shall be included entered in the HMIS.

A model of the condom box which may be adopted by the districts is shown below:



It should be noted that the Calculation for reporting and recording of the replenishment for the Condom Box should be in Number of pieces of condom and not in the Number of Packets of condom.



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Budget provision for Condom boxes (FMR 6.2.3.2)

Sl. No.	Name of the District	Total Health Institution	Highways Dhabs	Total no. of Condom boxes	Condom Boxes for 20-21(approx 25% of installed condom box replacement)	Total fund for Condom Boxes Installation @ Rs. 500/-	Total Amount(in lakhs)
1	Baksa	204		204	45	22500	0.22
2	Barpeta	323		323	80	40000	0.40
3	Bongaigaon	118		118	30	15000	0.15
4	Cachar	309		309	75	37500	0.38
5	Chirang	115		115	25	12500	0.12
6	Darrang	200		200	50	25000	0.25
7	Dhemaji	125		125	30	15000	0.15
8	Dhubri	301	50	351	80	40000	0.40
9	Dibrugarh	268		268	65	32500	0.33
10	Dima Hasao	79		79	20	10000	0.10
11	Goalpara	199	50	249	60	30000	0.30
12	Golaghat	189		189	45	22500	0.22
13	Hailakandi	121	47	168	40	20000	0.20
14	Jorhat	196		196	45	22500	0.22
15	Kamrup (R)	81	0	81	30	15000	0.15
16	Kamrup (M)	364		364	80	40000	0.40
17	Karbi-Anglong	197		197	45	22500	0.22
18	Karimganj	254	50	304	75	37500	0.38
19	Kokrajhar	212		212	50	25000	0.25
20	Lakhimpur	195		195	45	22500	0.23
21	Morigaon	165		165	40	20000	0.20
22	Nagaon	450	50	500	100	50000	0.50
23	Nalbari	178		178	40	20000	0.20
24	Sivasagar	271		271	60	30000	0.30
25	Sonitpur	343		343	80	40000	0.40
26	Tinsukia	194		194	45	22500	0.23
27	Udalguri	174		174	40	20000	0.20
Total		5825	247	6072	1420	710000	7.10



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TRAINING

Training and Capacity building in family planning

For strengthening family planning services in the state, the Family Planning training should be completed in time. As per ROP-2018-19 of NHM, Assam the following trainings are to be conducted at district level. The resident district has to take the lead for organizing the training. The Jt. DHS/ Addl.CM&OH will do necessary arrangement/ adjustment so that trainer can present full time during the days of training. In case training happening in Medical college, Jt. DHS, Addl.CM&OH, DPM, DFPC has to co-ordinate with the principal and superintendent of the concerned medical college. **All training should be completed within 1st Qtr.** Training plan has to be shared with state for SSV and onsite support from state at the beginning. Logistic arrangement / audio -visual must be available as per provision. **Monitoring from state will be done from State Training Cell and FP division.**

F.M.R. Code	Head	Venue	Description	Batch
9.1.6.2	Training / Orientation technical manuals	State	Orientation on the technical manual for Adl CM & HO, DFPC and DCM (27 participants per batch)	1
9.5.3.1	Orientation/review of ANM/AWW (as applicable) for New schemes, FP-LMIS, new contraceptives, Post partum and post abortion Family Planning, Scheme for home delivery of contraceptives (HDC), Ensuring spacing at birth (ESB {wherever applicable}), Pregnancy Testing Kits (PTK)	District /State	Orientation/Review of ANM /GNM under MMU and Boat Clinic for New Schemes, New Contraceptives, Post Partum, PAFP, Scheme for HDC, ESB, PTK etc (35 participants per batch)	District (8)/State(1)
9.5.3.2	Dissemination of FP manuals and guidelines (workshops only)	State	Superintendent Civil Hospital ,One Obst & Gynae from Civil Hospital ,HOD Obst & Gynae Medical Colleges ,one DQAC member (35 participants per batch)	3
9.5.3.4	Laparoscopic sterilization training for doctors (teams of doctor, SN and OT assistant)	State	O&G Specialist , GNM(OT Nurse) , OT Asstt. (3 participants per batch)	3
9.5.3.7	Minilap training for medical officers	State	Training of medical officers (12 days) on Minilap Trainings(4 participants per batch)	1
9.5.3.12	Training of Medical officers (IUCD insertion training)	District	Training of Medical Officers on IUCD insertion, 5 day training will include Interval IUCD, PPIUCD and PAIUCD(10 participants per batch)	27
9.5.3.14	Training of Nurses (Staff Nurse/LHV/ANM) (IUCD insertion training)	District	Training of(Staff Nurse/LHV/ANM)s on IUCD insertion, 5 day training will include Interval IUCD, PPIUCD and PAIUCD(10 participants per batch)	27
9.5.3.18	Training of Nurses (Staff Nurse/LHV/ANM) (PPIUCD insertion training)	District	Training of(Staff Nurse/CHO)s on PPIUCD insertion, 3 day training will include all aspects of PPIUCD(10 participants per batch)	27
9.5.3.19	Training for Post abortion Family Planning	District	Training of Medical Officers on PAIUCD insertion, 1 day training will include all aspects of PAIUCD(10 participants per batch)	27



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F.M.R. Code	Head	Venue	Description	Batch
9.5.3.22	Training of Medical officers (Injectible Contraceptive Trainings)	State	Training of Medical Officers of MMU, Boat Clinic on Injectible contraceptive, 1 day training will include all aspects of Injectible contraceptive (30 participants per batch)	3
9.5.3.24	Training of Nurses (Staff Nurse/LHV/ANM)(Injectible Contraceptive Trainings)	State	Training of ANM/GNM of MMU, Boat Clinic on Injectible contraceptive, 1 day training will include all aspects of Injectible contraceptive (30 participants per batch)	5
9.5.3.26	FP-LMIS training	District	One day Training of Tea Garden Pharmacist/Store Keeper on FPLMIS (30 participants per batch)	22
9.5.3.27	Other Family Planning Trainings(Please Specify)	District	Training of the Multipurpose Worker Male on Family Planning (30 participants per batch)	27



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Activity 26 : Training/ Orientation Technical Manuals

FMR Code : 9.1.6.2,

Amount Approved : 1.44 Lakhs.

Owner of the Activities: State : SPO(FP)

A two day training and orientation on the technical manual for Adl CM & HO, DFPC and DCM is being planned in order to reorient and train them on the various guidelines, technical manuals and SOPs related to family planning so as to improve the programme implementation and also to orient them on any newer initiative and directions if any.

New FMR : 9.1.6.2 Training/ Orientation Technical Manuals						
Training/ Orientation Technical Manuals						
1. Category of Participants: Adl CM & HO / DFPC / DCM /						
2.Total Batch : 1						
3.Duration of Training: 2 Days						
4.Participants per Batch : 27 no's						
Budget Per Batch						
SL.No.	Component	Category	Rate (in Rs.)	No.of Days	Unit	Amount (in Rs.)
1	DA for Participants (Dinner,local travel cost etc.)	Adl CM & HO / DFPC / DCM /	500	2	27	27000
2	TAfor Participants (on actual)	Adl CM & HO / DFPC / DCM /	500	2	27	27000
3	Accomodation for Participants	Adl CM & HO / DFPC / DCM /	1,000	2	27	54000
4	Honararium to Resourse Person	Resourse Person	1000	2	2	2000
5	Working Lunch & Tea,Snacks etc.	Participants	450	2	27	24300
6	Stationary (Training materials,Pad,Pen etc)	Participants	250	2	27	6750
7	Contingency (Banner etc.)		3000			3000
Total Amount per Batch						144050
Total Nos. of Batch 1 no (@ Rs144050 /- per batch)						Rs. In Lakhs 1.44



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Activity 27 : Budget proposed for Orientation/Review of ANM /GNM under MMU and Boat Clinic for New Schemes, New Contraceptives, Post Partum, PAFP, Scheme for HDC, ESB, PTK etc
FMR Code : 9.5.3.1 ,

Amount Approved : Rs 4.74Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP), Consultant-FPLMIS**
- **At District : DPM, DFPC, DCM,**

For training the ANM/GNM of the MMU, the districts are being divided in to 4 zones. The training will be conducted at zonal level by the designated district of the zone.

Zone	Districts	No. of ANM under MMU	Target Batch	Training site
Zone 1	Baksa	4	1	Dhubri
	Bongaigaon	4		
	Barpeata	4		
	Chirang	2		
	Dhubri	6		
	Goalpara	2		
	Udalguri	4		
	Kokrajhar	4		
Zone 2	Cachar	16	1	Cachar
	Dima Hasao	4		
	Hailakandi	8		
	Karimganj	10		
Zone 3	Darrang	2	1	Kamrup (M)
	Kamrup(M)	2		
	Kamrup®	4		
	Morigaon	2		
	Nagaon	8		
	Nalbari	2		
	Sonitpur	8		
Zone 4	Dhemaji	4	2	Dibrugarh
	Dibrugarh	42		
	Lakhimpur	4		
	Jorhat(including Majuli)	36	1	Jorhat
	Karbi Anglong	12	1	Golaghat
	Golaghat	24		
	Sivsagar	20	1	Tinsukia
	Tinsukia	22		



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Details Budget Break Up					
Batch size : 30-35 no.s of participants ANM					
Sl No.	Budget Head	No. of Participants	No. of Days	Unit Cost	Total
					(in Rs.)
1	TA For ANM	35	1	1000	35,000.00
3	Working Break fast Lunch, Tea etc	35	1	250	8,750.00
4	Accommodation	35	1	300	10,500.00
5	Incidental Expenses (Job Aids, Photocopying, Flip charts, LCD/AV projections)	35	1	50	1,750.00
	(subject to actual)				
6	Venue hiring including Projector	1	1	2500	2,500.00
7	Contingency	1	1	750	750
Grand Total per batch					59,250.00
Total Nos. of Batch 1 (@ Rs 59250/- per batch)					59250
Total amount In Lakhs for 8 batches					4.74 lakhs

Proper orientation and demonstration of the newer contraceptive choices and on the basket of choice with the details of the effects, contraindications and eligibility criteria should be included in the training. Proper training and practice of FP counseling must be conducted. District has to ensure quality of the training sessions. Proper sitting and logistics arrangement/ audio visual have to be arranged. The same will be monitored by state. The training has to be completed at the earliest; training plan has to be communicated to state.

The following instructions are mandatory for the training:

- Prepare a training plan, facilitate necessary approvals, organize trainings and ensure all necessary logistics as per GoI guidelines.
- Identify gaps and strengthen further trainings to ensure maximum learning and retention.
- Submit training report to district within seven days of completion of training.



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Activity 28 : Workshop for Dissemination of FP Manuals and Guidelines

FMR Code : 9.5.3.2,

Amount Approved : 3.45 Lakhs.

Owner of the Activities: State: SPO(FP)

Budget Breakup for Workshop for Dissemination of FP Manuals and Guidelines					
FMR Code :		New 9.5.3.2			
Category of Participants:		Superintendent Civil Hospital ,One Obst & Gynae from Civil Hospital ,HOD Obst & Gynae Medical Colleges ,one DQAC member			
Duration of Training:		1 Day			
No. of Batch:		3 Nos			
Total no. of participants:		111			
Budget for 1 batch					
SL.No.	Component	Rate (In Rs.)	No.of Day	Unit	Amount in Rs.
1	Honorarium for Resource persons (outsiders RPs)	1500	1	3	4,500
2	Working Lunch & Tea, Snacks, water bottle etc.	500	1	37	18,500
3	TA	1000	1	36	36,000
4	Stationary (Training materials ,Folder ,Pad, Pen, Pedrive)	350	1	37	12,950
5	Printing of Manuals	100	1	37	3,700
6	Mike Generator set	2000	1	1	2,000
7	Contingency	3000	1	1	3,000
8	Hall Charge	30000	1	1	30,000
9	Vehicle hiring for 1day	2200	1	1	2,200
10	Banner	1000	1	2	2,000
Total					1,14,850.00
Total Amount for 3 Batches @114,850					3,44,550.00
In lakhs					3.45



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Activity 29: Laparoscopic Sterilization Training for Doctors (Team of Doctors, SN & OT Assistant)

FMR Code : 9.5.3.4,

Amount Approved : 3.13 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP) ,**
- **At District : DPM, DFPC, DCM,**

In an attempt to saturate FDS sites with trained providers, the LS and Minilap training will be held in the selected sites as per specification laid down in the GoI standard and quality assurance manual of sterilization.

Training Centre:

The public health care facilities conducting an average of 600 sterilization (laparoscopic and Minilap abdominal Tubectomy each) cases per year (an average of 50 cases per month) and an average of 300 NSV cases per year (an average of 25 cases per month) can be designated as 'Training Centers'. These training centres should have a training room and audio visual aids. These training centres can be Medical College, district Hospital and sub district Hospital providing RCH services with functional OT and other facilities. However all fixed day's static sites in DH and Medical College where more or less number of cases than prescribed are performed by trained and empanelled surgeon can be a training sites with adequate infrastructure.

Selection of trainer

Trained service providers (O&G specialist and surgeon of other specialty) with competency/proficiency in the skills of counseling and technique of sterilization procedures (either female or male) and have experiences in such service for at least **three years**, in a static center which performs an average of 600 sterilization cases per year (an average of 50 cases per month) and also willing to become a trainer and spare time to conduct training and follow up visits for onsite support/handholding, if required, can be designated as a trainer by DQAC/SQAC. However, any proficient O&G specialist who regularly perform LS (more or less as mentioned) can be a trainer in district level LS training.

Selection of trainee

MD/DGO in Obs. and Gynae, surgeon of other specialist and MBBS who are performing Minilap for last three years may be trained in Laparoscopic sterilization for 12 days.

Batch size

Districts may propose to train a batch of Medical Officer, Staff Nurse and OT Technician from a health centers as a team for female sterilization. 12 days duration is designed so that each of the participants has enough opportunity to assist and perform cases during the in house 12 days training.



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Goal:

The goal of clinical training is to assist trainees in learning to provide safe high quality sterilization services through improved work performances.

Training methodology:

To achieve this, the whole training is to be competency based, that require knowledge, attitude and skills, provided sufficient time is allowed and appropriate training methodology are used. The emphasis during both female & male sterilization training is on demonstration, model practice and supervised surgical practice. Though there are some theoretical sessions but more emphasis should be laid on participatory methods such as questioning, role plays, case studies, observation and discussion.

Each trainee must observe/assist at least five (5) sterilization procedures (Minilap/laparoscopic sterilization / conventional/ no-scalpel vasectomy) and perform at least five(5) independently to be certified as service provider for that method. All sterilization operation has to be performed under LA (1% lidocaine). Consult GoI manual for details. In exceptional cases surgeon's discretion for use of type of anaesthesia.

The knowledge assessment questionnaires as provided in the Annexure in the 'Reference Manual for Female & Male Sterilization' respectively, is designed to assess the knowledge before, during and after the training. The trainer can use the result to customize the training to best suit the trainees.

In a competency based training the performance of trainees will be assessed using the skill check lists as provided in the Annexure in the 'Reference Manual for Female & Male Sterilization'. Trainees should not begin supervised surgical practice until the trainer is satisfied of their skill on the model. Although the minimum number of cases to assist & perform has been specified, trainee may not still be competent and confident to perform independently and require some more clinical practice than others. Trainer should evaluate the clinical performances of trainee as satisfactory using the score sheet for the specific method.

Learning about sterilization technique does not end at the completion of the course. At the end of training, most trainees will have gained skill in a new technique; with practice they will gain competency over the next few months and gradually proficiency. The follow-up should be conducted within 2 to 3 months by District Training Coordinator or CMO.

Certificate of Training

Certification of the trainee will depend on the trainees' skill and ability to perform the sterilization procedure of the respective method, which indicates that the trainee has demonstrated the competency needed to perform the procedure independently. Once the trainer is fully satisfied about the trainees' skill acquisition and competency to perform the procedure independently, the Hospital that conducts the training shall issue a 'Certificate of Training' to be signed by the Trainer and In Charge of the hospital (MS/CS/MO I/C). The trainee will be empanelled by DQAC for sterilization operation as per specification based on the training certificate only. SN and OT assistant also needs to be trained in their role and practical hand holding has to be done during 12 days training.



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Agenda:

1. General aspects of sterilization and pre and post test
2. Counseling of cases: pre and post sterilization (Trainer should conduct role play with the participants)
3. Selection of cases, eligibility criteria and screening of cases
4. Clinical procedure including post-operative management
5. Recognition and management of complication
6. Infection prevention
7. Maintenance of Laparoscope and other equipment
8. Follow up of cases
9. Quality assurance in family planning and supreme court guidelines in sterilization
10. Family planning indemnity scheme and procedure of reporting of death, complication and failure.
11. Through clinical training : 5 case assist and 5 cases done independently by each candidate and evaluation by the trainer for competency and issue of certificate

New FMR : 9.5.3.4						
Laparoscopic Sterilization Training For Doctors (Team of Doctors, SN & OT Assistant)						
1. Category of Participants:		O&G Specialist , GNM(OT Nurse) , OT Asstt.				
2. Load :		3 (MO-1,OT Asstt-1,OT Nurse-1)				
3.Total Batch :		3 nos				
4.Duration of Training:		12 Days				
5.Participants per Batch :		3 nos				
Budget Per Batch						
SL.No.	Component	Category	Rate (In Rs.)	No.of Days	Unit	Amount in Rs.
1	DA for Participants (Dinner, local travel cost etc.)	MO	700	12	1	8400
		SN & OT Asstt	400	12	2	9600
2	TA for Participants (on actual)	MO,SN,OT Asstt.	1,000	2	3	6000
3	Accommodation for Participants	MO,SN,OT Asstt.	1,000	12	3	36000
4	Honorarium to Resource Person	Resource Person	1000	12	1	12000
5	Working Lunch & Tea, Snacks etc.	Participants	350	12	5	21000
6	Stationary (Training materials, Pad, P en etc)	Participants	300	1	3	900
7	Contingency (Banner etc.)		10290			10290
Total Amount per Batch						104190
Total Nos. of Batch 3 no's (@ Rs.104190/- per batch)						312570
Total						3.13



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Activity 30 : Name of the Activity: Minilap Training for Medical Officers

FMR Code: 9.5.3.7

To improve the performance of Minilap Female Sterilization and the mentioned districts have inadequate manpower.

Funding Approved : 1.30 lakhs.

Minilap Training for Medical Officers						
1. Category of Participants: MO MBBS						
2. Duration of Training: 12 Days						
3. Participants per Batch : 4 nos						
Estimated Budget per Batch						
Sl. No.	Component	Category	Amount	No. of Days	No. of participants	Amount in Rs.
1	DA	Medical Officer	700.00	12	4	33600.00
2	TA	Medical Officer(on actual)	1000.00	2	4	8000.00
3	Accommodation for Participants	Medical officer	1000.00	12	4	48000.00
4	Honorarium	Resource Person	1000.00	12	1	12000.00
5	Working lunch, tea, snacks etc.	Participant + 2 Extra	280.00	12	6	20160.00
6	Incidental expenses viz, Training materials, Photocopy, Stationeries etc.	Participants	300.00	1	4	1200.00
7	Contingency		6760.00			6760.00
Total amount per Batch						129720.00
Total No of Batch 1 no. (@ Rs129720/- per batch)						129720.00



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Activity 31: IUCD training for MO MBBS

FMR Code : 9.5.3.12,

Amount Approved : Rs 16.20 lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

MO, MBBS doctors posted in the facilities are to be trained in interval IUCD insertion. District should select only motivated doctors for this training and follow his performance post training. Quality training is paramount importance. All participants must get at least one insertion done in presence of trainer during the days of training. All component of IUCD, PPIUCD, PA IUCD has to be covered. The Jt. DHS/ Addl.CM & HO (FW) will do necessary arrangement/ adjustment so that trainer can present full time during the days of training. **Revised integrated IUCD curriculum which include PAIUCD should be used for this training .**

Training of Medical officers (IUCD insertion training)

New FMR : 9.5.3.12

1. Category of Participants: **MO**

2. Duration of Training: **5 Days**

3. Participants per Batch : **10 no.s**

4. 27 district (Per district 1 batch)

Estimated Budget per Batch

SL.No	Component	Category	Rate (In Rs.)	No.of Days	Unit	Amount in Rs.
1	DA for Participants	MO	400	5	10	20,000
2	TA for Participants (on Actual)	MO	200	2	10	4,000
3	Honararium to Resource Person	Resource Person	600	5	3	9,000
4	Working Lunch & Tea, Snacks, water bottle etc.	Participants + 6 extra	250	5	16	20,000
5	Stationary (Training materials, Pad, Pen etc)	Participants	200	1	10	2,000
6	Contingency (Banner ,Hirring of Training Venue if require, LCD Projector, Generator etc.)		5000			5,000
Total Budget for 1 Batch						60,000
Total Budget for 27 Batches @60000/- per batch						16,20,000.00
In lakhs						16.20



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Activity 32: Training of Nurses (Staff Nurse/LHV/ANM)(IUCD Insertion training)

FMR Code: 9.5.3.14,

Amount Approved : Rs 14.72 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

SN/GNM/ANM/CHO posted in the facilities including H&WC conducting institutional deliveries are to be trained in 5 day integrated IUCD insertion technique. District should select the motivated SN/ANM/GNMs for this training and follow his/her performance post training. Quality training is paramount importance. All participants must get at least one insertion done in presence of trainer during the days of training. All component of IUCD, PPIUCD has to be covered. At least one day has to be reserved on skill building on FP counseling technique as counseling in FP is very essential .There should not be any dilution in the training quality. The Jt.DHS/ Addl. CM&OH will do necessary arrangement/ adjustment so that trainer can be present full time during the days of training. Revised integrated IUCD curriculum which include PAIUCD should be used for this training .

Training of Nurses (Staff Nurse/CHO/ANM) (IUCD insertion training)						
New FMR : 9.5.3.14						
1. Category of Participants: SN/CHO/ANM						
2.Duration of Training: 5 Days						
3.Participants per Batch : 10 no.s						
Batches:	27 (per district 1batch)					
Estimated Budget per Batch						
SL.No	Component	Category	Rate (In Rs.)	No.of Days	Unit	Amount in Rs.
1	DA for Participants	SN/CHO/ANM	300	5	10	15,000
2	TA for Participants (on Actual)	SN/CHO/ANM	200	2	10	4,000
3	Honararium to Resource Person	Resource Person	600	5	3	9,000
4	Working Lunch & Tea, Snacks, water bottle etc.	Participants + 6 extra	250	5	16	20,000
5	Stationary (Training materials, Pad, Pen etc)	Participants	200	1	10	2,000
6	Contingency (Banner ,Hirring of Training Venue if require, LCD Projector, Generator etc.)		4500			4,500
Total Budget for 1 Batch						54,500
Total Budget for 27 Batches @ 54500/- per batch						14,71,500.00



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Activity 33: Training of Nurses (SN/CHO) PPIUCD insertion training

FMR Code: 9.5.3.18,

Amount Approved : Rs 7.10 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

To improve the performance of PPIUCD at various Health Facilities providing delivery services and to equip the Health and Wellness Centres with trained manpower so that Family planning services can be provided at the community level .Priority will be given to the Community Health Officers and the Staff Nurse posted at the Health and Wellness Centres.

PPIUCD Training for SN/CHO						
New FMR : 9.5.3.18						
Category of Participants:		SN/CHO				
Batches : 27 (Per district 1batches)						
Duration of Training:		3 days				
Participants per Batch :		10no.s			Per District 1 batch	
Estimated Budget per Batch						
SL.No.	Component	Category	Rate (In Rs.)	No.of Days	Unit	Amount in Rs.
1	DA for Participants	SN/CHO	200	3	10	6,000
2	TA for Participants (on Actual)	SN/CHO	150	3	10	4,500
3	Honararium to Resource Person	Resource Person	600	3	1	1,800
4	Working Lunch &Tea, Snacks, water bottle etc.	Participants+2 extra	250	3	12	9,000
5	Stationary (Pad, Pen, Training Material etc)	Participants	200	1	10	2,000
6	Contingency (Banner ,LCD Projector, Generator etc.)		3000			3,000
Total Budget for 1 Batch						26,300
Total Budget for 27 Batches@26300 per batch						710,100.00



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Activity 34 : Training for Post abortion family planning

FMR Code : 9.5.3.19,

Amount Approved: Rs 5.36 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP),**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

One day orientation of both CAC and IUCD trained Medical Officers & Nursing staff on Post Abortion Family Planning. Service provider would ensure quality services, counseling of the client and encourage them for adoption of post abortion family planning which also emphasizes on post abortion IUCD. The aim of the program is to break the vicious cycle of repeated unintended pregnancies and abortions.

Training for Post abortion Family Planning (PAIUCD)

New FMR : 9.5.3.19

One Day PAFP training at District level

Category of Participants :

CAC cum IUCD trained Medical officers

Batches : 27 (Per district 1batches)

Sl No	Particulars	Rate (In Rs)	No. of Days	Unit	Amount in Rs.	Remark
1	Refreshment of the participants	250	1	15	3,750.00	
2	DA for participants	600	1	10	6,000.00	
3	TA for participants	500	1	10	5,000.00	On actuals
4	Resource Person Fee	600	1	2	1,200.00	
5	Contingency per participants (Training materials)	200	1	12	2,400.00	
6	Miscellaneous	1500	1	1	1,500.00	Includes banner and other Misc expenses including LCD projector
Total					19,850.00	
Estimated budget for one day training Rs. 19850/-						
Total Budget for 27 Batches@20850 per batch					5,35,950.00	



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Activity 35 : FP-LMIS training

FMR Code : 9.5.3.26,

Amount Approved : 6.82 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP),PE(108/102)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

To start the implementation of FPLMIS in the tea garden hospitals. As per Assam Govt initiatives system of supply of Free Drugs to the Tea Garden Hospital has been initiated from the year 2019-20. In line with this initiative the supply of Family Planning Commodities to the Tea Garden Hospitals is also being planned. To monitor and streamline the uninterrupted supply of FP commodities FPLMIS is of utmost importance. In order to implement the FPLMIS in the Tea Garden Hospitals the training of the TG Hospital Store Keeper/Pharmacist is important. FP-LMIS is a recent addition in the FP to enable state/district/blocks/ASHAs for timely submission of contraceptives. All program and logistics managers at facilities are to be trained in the LMIS software by trained ToT.

District will conduct trainings for participants from the Tea Garden Hospitals at district level.

Participants to be trained:

1. Tea Garden Hospital Pharmacist
2. Tea Garden Hospital storekeeper
3. Computer operator or equivalent
4. Any other equivalent personnel responsible for FP supplies.

Responsibilities

District Family Planning Team:

- Planning, necessary approvals and organize trainings and ensure all necessary logistics and infrastructure as per Gol guidelines mentioned above.
- Depute one officer for monitoring trainings at district level.
- Identify gaps and strengthen further trainings to ensure maximum earnings and retention.
- Submit training report to state within seven days of completion of training.
- Compile training report of state and submit it to State FP Division on quarterly basis

Steps -

Ground stock entry by stores

Ground stock entry by CHC/ PHC/UPHC and associated facilities stores

- Block store computer operator to support in entering ground stock
- BMO/ or MO I/C to ensure ground stock entry
- After ground stock entry block may send their online indent to district as and when required.
- Block may receive supply online from district.



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Handholding of users to strengthen use of FPLMIS.

Development Partner nominated and trained at National, State/Divisional Level:

- Support and facilitate state in development and roll out of district level trainings.
- Co-facilitate sessions during trainings.
- Support district and blocks in roll out of FP-LMIS post trainings.
- Handholding and mentoring of trained participants at block levels for strengthening FP-LMIS.

Details budget breakup is given below

Zone	Districts	No. of Storekeeper	No of Batch
Zone 1	Baksa	4	Udalguri (1)
	Bongaigaon	1	
	Dhubri	3	
	Udalguri	23	
	Kokrajhar	3	
Zone 2	Cachar	51	Cachar (3)
	Hailakandi	16	
	Karimganj	19	
Zone 3	Darrang	3	Kamrup(M)(1)
	Kamrup(M)	1	
	Kamrup®	2	
	Morigaon	1	
	Nagaon	18	Sonitpur (2)
	Sonitpur	59	
Zone 4	Dibrugarh	128	Dibrugarh (5)
	Lakhimpur	10	
	Golaghat	70	Golaghat (2)
	Karbi Anglong	9	
	Sivsagar	76	Sivsagar (3)
	Tinsukia	87	Tinsukia (3)
	Jorhat(including Majuli)	67	Jorhat (2)



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Budget for One day Training of TG Pharmacist on LMIS					
FMR CODE : 9.5.3.26					
1. Category of Participants: Store keeper/ Pharmacist					
2. Duration of Training: 2 Days					
SL.No	Component	Rate (In Rs.)	No.of Days	Unit	Amount in Rs.
1	TA/DA for participants	300	1	30	9000
2	Working Lunch & Tea, Snacks, water bottle etc.	200	1	30	6000
3	Incidental Expenses (Job Aids, Photocopying, Flip charts, LCD/AV projections)	150	1	30	4500
4	Hiring of Laptop, Computer	250	1	30	7500
5	Banner	500	1	2	1000
6	Contingency	1000	1	1	1000
7	Venue hire charge	2000	1	1	2000
Total cost for 1 batch (in Rs.)					31,000
Total cost for 22 batches (in Lakhs)					6.82

Activity 36 : Training of the Multipurpose Worker Male on Family Planning

FMR Code: 9.5.3.27

Amount Approved : 17.28 Lakhs.

Owner of the Activities-

- **At State HQ: SPO(FP),PE(108/102)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

Although there is a decline in the decadal growth of population, the rate of increase of 17.07 is at an unsustainable level. Existence of religious prejudices and conservative values against family planning is high among some communities. Only a tiny fraction of men opt to have vasectomies. Male sterilization is viewed as culturally unacceptable among most of the communities. There are also social beliefs, customary laws and prejudices that hamper the endorsement of progressive messages relating to girl's education, ante natal and maternal care and child birth, family planning etcetera in many of these societies. Assam has a male dominant society so the major family decisions are taken by the male counterpart of the family which also includes the number of children the couple should have, decisions related to adoption of family planning methods, to name a few. Moreover the onus of the family planning burden is being carried by the shoulders of the female counterpart due to less involvement of the husbands.



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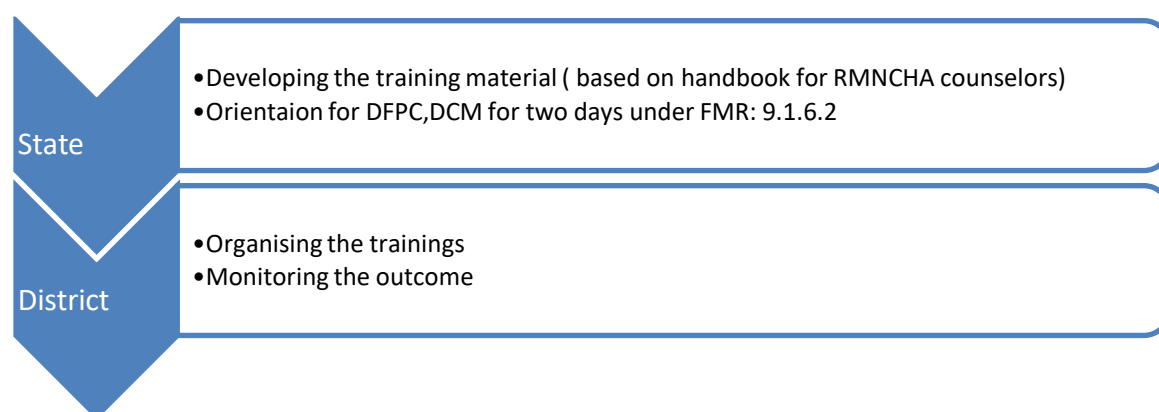
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Training of the Multipurpose Worker Male on Family Planning Counseling and on Population and women empowerment policy of Assam. in Aspirational and MPV districts.

By training the Multipurpose worker male, they will be able to motivate the male client more effectively in adopting the family planning methods. Moreover it will also enhance their knowledge regarding proper spacing and limiting and the benefits that result subsequently.

Plan of Implementation:



Training of the Multipurpose Worker Male on Family Planning Counselling and on Population and women empowerment policy of Assam					
SL No.	Name of the District	No. of Block	MPW	Total Targeted Batches (30 Participants per Batch)	Fund Required(Rs. In Lakh)
1	Baksa	6	48	2	1.28
2	Barpeta	7	171	6	3.84
3	Darrang	4	88	3	1.92
4	Dhubri	7	146	5	3.2
5	Goalpara	5	103	4	2.56
6	Hailakandi	4	38	2	1.28
7	Karimganj	5	74	3	1.92
8	Udalguri	3	42	2	1.28
Grand Total		41	710	27	17.28



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1. Category of Participants: Multipurpose Worker Male					
2. Duration of Training: 2 Days					
SL.No.	Component	Rate (In Rs.)	No.of Days	Unit	Amount in Rs.
1	DA for Participants (as per NHM rule)	300	2	30	18,000
2	TA for Participants (on Actual)	200	2	30	12,000
3	Honorarium for Resource persons (outsiders RPs)	500	2	1	1,000
5	Working Lunch & Tea, Snacks, water bottle etc.	300	2	35	21,000
7	Stationary (Training materials Folder ,Pad, ,Pencil, Eraser, Sharpener, Sketch Pen, Flip Chart, Chart papers, etc.	200	1	30	6,000
8	Contingency/Banner ,LCD Projector, Generetor	1500	2	1	3,000
9	Hiring Hall/Venue Charge	1500	2	1	3,000
Total cost for 1 batch (in Rs.)					64,000
Total cost for 27 batches (in Lakhs)					17.28

Agenda for Training

Day-1	Topics
Session 1:	Overview of Family Planning Programme in India
Session 2:	Various methods of Family Planning, Family Planning Choices
Session 3:	Orientation on Documentation of Family Planning Services
Session 4:	Orientation on the Population and Women empowerment policy of Assam
Day-2	Topics
Session 1:	Counselling and Effective Communication
Session 2:	Need based counselling and method wise counselling
Session 3:	Demonstration on Family Planning, Postpartum Family Planning and PPIUCD Counselling
Session 4:	Practice of NSV, PPF, PPIUCD and Post Abortion Counselling- Role Play



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Activity 37 : Orientation/review of ANM/AWW(as applicable) for new schemes, FPLMIS, New Contraceptives, Post partum and Post abortion family planning, schemes for HDC , ESB, PTK New FMR : 9.5.3.1

Amount Approved: Rs. 0.59 lakhs

Budget Breakup for Orientation/Review of ANM /GNM under Boat Clinic for New Schemes, New			
Sl No	Name of the District	No of ANM& GNM under Boat Clinic	Target Batch
1	Barpeeta	4	1
2	Bongaigaon	2	
3	Dhemaji	2	
4	Dhubri	5	
5	Dibrugarh	3	
6	Goalpara	2	
7	Jorhat(including Majuli)	3	
8	Kamrup@	2	
9	Lakhimpur	2	
10	Morigaon	2	
11	Nalbari	2	
12	Sonitpur	3	
13	Tinsukia	3	
Total		35	

Details Budget Break Up for Boat Clinic					
Batch size : 30 no.s of participants ANM					
Sl No.	Budget Head	No. of Participants	No.of Days	Unit Cost	Total (in Rs.)
1	TA For ANM/ANM-Boat Clinic /AWW	35	1	1000	35,000.00
3	Working Break fast Lunch,Tea etc	35	1	250	8,750.00
4	Accommodation	35	1	300	10,500.00
5	Incidental Expenses (Job Aids, Photocopying, Flip charts, LCD/AV projections) (subject to actual)	35	1	50	1,750.00
6	Venue hiring including Projector	1	1	2500	2,500.00
7	Contingency	1	1	750	750
Grand Total per batch					59,250.00
Total Nos. of Batch 1 (@ Rs 59250/- per batch)					59250
Total amount In Lakhs					0.5925



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Activity : 38: FP QAC meetings (minimum frequency of QAC meetings as per Supreme court mandate: District level- Quarterly)

FMR Code : 16.1.2.1.4

Amount Approved : 6.40 Lakhs

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

Guidelines

- Dissemination of QA policy and guidelines.
 - Ensuring Standards for Quality of Care.
 - Review, report and process compensation claims for onward submission to the SQA under the National Family Planning Indemnity Scheme for cases of deaths, complications and failures following male and female sterilization procedures.
 - In case a facility reports sterilization related death, the convenor of the DQAC should inform the convenor of the SQAC within 24 hours. Death audit needs to be undertaken by the DQAC and report sent to the state with a copy to the Ministry of Health & Family Welfare, Govt. of India, within one month of the death being reported.
 - Capacity building of DQAU and DQT.
 - Empanelment of sterilization and PPIUCD provider
 - Monitoring QA efforts in the district.
 - Periodic Review of the progress of QA activities.
 - Supporting quality improvement process.
 - Coordination with the state for dissemination and implementation of guidelines,
- Support for the visits of SQAC/SQAU to the districts, sharing minutes of DQAC meeting and monthly reports, corrective actions & Preventive actions.
- Reporting and sharing the reports of committee on website and with all stakeholders.



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****However a 5 member DFPIIS “District Family Planning Indemnity Subcommittee” from within the DQAC would process claims received from the clients and complaints/ claims lodged against the surgeons and accredited facilities, as per procedures and time frame laid down in the FPIS manual.**

1. Deputy Commissioner, (Chairperson)
2. Joint Director of Health services (Convenor)
3. Adl CM& HO /District Family Welfare Officer/ equivalent (Member Secretary)
4. Empanelled Gynecologist (from public institutions)
5. Empanelled Surgeon (from public institutions)

Terms of Reference of the Subcommittee:

- Conducting medical audit of all deaths related to Sterilization and sending reports to the State QA committee Office.
- Collecting information on all hospitalization cases related to complications following Sterilization, as well as sterilization failure.
- Reviewing all static institutions i.e., Government and accredited Private/NGOs and selected Camps providing sterilization services for quality of care as per the standards and recommend remedial actions for institutions not adhering with standards.
- Review, report and process compensation claims for onward submission to the SQAC under the National Family Planning Indemnity Scheme for cases of deaths, complications and failures attributable to male and female sterilization procedures (for detailed procedures to be followed please refer to the manual on “Family Planning Indemnity Scheme 2013, Ministry of Health & Family Welfare, Government of India”).
- In case a facility reports sterilization related death, the convenor of the DQAC should inform the convenor of the SQAC within 24 hours. Death audit needs to be undertaken by the DQAC and report sent to the state with a copy to the Govt. of India, within one month of the death being reported.
- **The “District Family Planning Indemnity Subcommittee” would meet every three Months or sooner if warranted. At least three members would constitute the quorum of this sub-committee.**

DQAC to notify sub committees to visit prior to every DQAC meeting. The visiting team along with internal quality assessor of the district should ensure filling up of checklist ANNEX-6, ANNEX-17& ANNEX-19(Client exit interview).

- a) at least 5% of FDS quarterly,
- b) two FDSS each month and
- c) one NGO facility every month



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Please refer to “Manual for Family Planning Indemnity Scheme”, Oct. 2013 of MoHFW for further details.

N.B : This fund is for conducting meeting once in every three month of District Quality Assurance Committee /DISC and also for providing TA/DA for the members for visiting health facilities for investigation of death, complication and failure after sterilization operation of Family Planning.

The quarterly report of Hon’ble Supreme Court directives and minutes of the quarter meetings should be submitted to the undersigned in every quarter to upload at GOI website.

Budget Breakup for FP QAC meetings (minimum frequency of QAC meetings as per Supreme court mandate: State level-Biannual meeting ; District level-Quarterly)				
Sl. No.	District	No. of Dist. Level Meetings : Quarterly Meetings	Fund for 4 QTR (one(1)Qtr @5000)	Total amount (in lakhs)
1	Baksa	4	20000	0.20
2	Barpeta	4	20000	0.20
3	Bagaigaon	4	20000	0.20
4	Cachar	4	20000	0.20
5	Chirang	4	20000	0.20
6	Darrang	4	20000	0.20
7	Dhemaji	4	20000	0.20
8	Dhubri	4	20000	0.20
9	Dibrugarh	4	20000	0.20
10	Dima hasao	4	20000	0.20
11	Goalpara	4	20000	0.20
12	Golaghat	4	20000	0.20
13	Hailakandi	4	20000	0.20
14	Jorhat	4	20000	0.20
15	Kamrup(M)	4	20000	0.20
16	Kamrup®	4	20000	0.20
17	K.anglong	4	20000	0.20
18	Karimganj	4	20000	0.20
19	Kokrajhar	4	20000	0.20
20	Lakhimpur	4	20000	0.20
21	Morigaon	4	20000	0.20
22	Nagaon	4	20000	0.20
23	Nalbari	4	20000	0.20
24	Sibsagar	4	20000	0.20
25	Sonitpur	4	20000	0.20
26	Tinsukia	4	20000	0.20
27	Udalguri	4	20000	0.20
District Allocation		108	540000	5.40
State HQ			100000	1.00
Total		108	640000	6.40



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Activity : 39 Monitoring of WPD activities for District & Blocks

FMR Code : 16.1.3.3.1

Amount Approved : 11.48. Lakhs

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM**

Fund proposed for Monitoring of WPD Fortnight activities for District & Blocks						
Sl. No.	Name of the District	Total No. of BPHC	WPD			Grand Total Amount in Lakhs
			Fund for DIST. For WPD Monitoring @ 2500 per Block	Fund for BLOCK for WPD Monitoring @ 5000 per Block	Total amount in Rs.	
1	Baksa	6	15000	30000	45000	0.45
2	Barpeta	7	17500	35000	52500	0.53
3.	Bongaigaon	4	10000	20000	30000	0.3
4.	Cachar	8	20000	40000	60000	0.6
5.	Chirang	2	5000	10000	15000	0.15
6.	Darrang	4	10000	20000	30000	0.3
7.	Dhemaji	5	12500	25000	37500	0.38
8.	Dhubri	7	17500	35000	52500	0.53
9.	Dibrugarh	6	15000	30000	45000	0.45
10.	Dima Hasao	3	7500	15000	22500	0.23
11.	Goalpara	5	12500	25000	37500	0.38
12.	Golaghat	5	12500	25000	37500	0.38
13.	Hailakandi	4	10000	20000	30000	0.3
14.	Jorhat	7	17500	35000	52500	0.53
15	Kamrup (M)	5	12500	25000	37500	0.38
16	Kamrup (R)	12	30000	60000	90000	0.9
17.	Karbi-Anglong	8	20000	40000	60000	0.6
18.	Karimganj	5	12500	25000	37500	0.38
19.	Kokrajhar	4	10000	20000	30000	0.3
20.	Lakhimpur	6	15000	30000	45000	0.45
21.	Morigaon	3	7500	15000	22500	0.23
22.	Nagaon	11	27500	55000	82500	0.83
23.	Nalbari	4	10000	20000	30000	0.3
24.	Sivasagar	8	20000	40000	60000	0.6
25.	Sonitpur	7	17500	35000	52500	0.53
26.	Tinsukia	4	10000	20000	30000	0.3
27.	Udalguri	3	7500	15000	22500	0.23
District Allocation						11.48
State HQ						0.00
Total		153	382500	765000	1147500	11.48



ৰাষ্ট্ৰীয় স্বাস্থ্য অভিযান, অসম

**OFFICE OF THE MISSION DIRECTOR
NATIONAL HEALTH MISSION, ASSAM**

Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S. Road, Guwahati-05

Website: www.nhmassam.gov.in, E-mail: fpdivision.nhmassam@gmail.com

Activity: 40 Monitoring of Vasectomy Fortnight activities for District & Blocks

FMR Code : 16.1.3.3.2,

Amount Approved : 6.885 Lakhs .

Owner of the Activities-

- **At State HQ: SPO(FP)**
- **At District : DPM, DFPC, DCM,**
- **At Block : BPM, BCM,**

Fund proposed for Monitoring of Vasectomy Fortnight activities for District & Blocks						
Sl. No.	Name of the District	Total No. of BPHC	Vasectomy Fortnight			Grand Total Amount in Lakhs
			Fund for DIST For Vasectomy Fortnight Monitoring @ 1500 per Block	Fund for BLOCK for Vasectomy Fortnight Monitoring @ 3000 per Block	Total amount in Rs.	
1	Baksa	6	9000	18000	27000	0.27
2	Barpeta	7	10500	21000	31500	0.32
3.	Bongaigaon	4	6000	12000	18000	0.18
4.	Cachar	8	12000	24000	36000	0.36
5.	Chirang	2	3000	6000	9000	0.09
6.	Darrang	4	6000	12000	18000	0.18
7.	Dhemaji	5	7500	15000	22500	0.23
8.	Dhubri	7	10500	21000	31500	0.32
9.	Dibrugarh	6	9000	18000	27000	0.27
10.	Dima Hasao	3	4500	9000	13500	0.14
11.	Goalpara	5	7500	15000	22500	0.23
12.	Golaghat	5	7500	15000	22500	0.23
13.	Hailakandi	4	6000	12000	18000	0.18
14.	Jorhat	7	10500	21000	31500	0.32
15	Kamrup (M)	5	7500	15000	22500	0.23
16	Kamrup (R)	12	18000	36000	54000	0.54
17.	Karbi-Anglong	8	12000	24000	36000	0.36
18.	Karimganj	5	7500	15000	22500	0.23
19.	Kokrajhar	4	6000	12000	18000	0.18
20.	Lakhimpur	6	9000	18000	27000	0.27
21.	Morigaon	3	4500	9000	13500	0.14
22.	Nagaon	11	16500	33000	49500	0.5
23.	Nalbari	4	6000	12000	18000	0.18
24.	Sivasagar	8	12000	24000	36000	0.36
25.	Sonitpur	7	10500	21000	31500	0.32
26.	Tinsukia	4	6000	12000	18000	0.18
27.	Udalguri	3	4500	9000	13500	0.14
District Allocation						6.89
State HQ						0
Total		153	229500	459000	688500	6.89